

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

April 11, 2025

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Chuck Hines, President; Ken Bryant, Vice President; and Wick Jacobi, Member. Steve Mills, Secretary, was absent.

The agenda was approved on a motion by Mr. Bryant, seconded by Mr. Jacobi, with a vote of 2-0. The March 27th and April 2nd meeting minutes were approved on a motion by Mr. Jacobi, seconded by Mr. Bryant, and approved by a vote of 2-0. Mr. Hines noted no incidents for the period. He congratulated MMU employees on receiving the American Public Power Association (APPA) Safety Award and the Underground Facilities Department for working for two years with zero recordable injuries.

Water Treatment Plant Superintendent Travis Boss presented proposals for the annual well maintenance inspection and treatment. The proposals received, C& B Equipment - \$86,380 and Flynn Drilling - \$95,373, were over budget. After discussion, Mr. Jacobi made a motion to accept the proposal from Flynn Drilling Company in the amount of \$95,373.00. The motion was seconded by Mr. Bryant and approved by a vote of 2-0.

Superintendent Boss added that he had applied for an EPA ID# and completed additional paperwork for the acid disposal project. Meyers Truck Service was on site to go over the operation of the new spreader truck but had to take it back because the gearbox that actuates the bed broke during their demonstration.

Wastewater Treatment Plant Superintendent Eric Perkins requested approval to asphalt the driveway going up the hill north of the UV building. He hopes it will stop washouts when it rains. Mr. Jacobi made a motion to request bids for asphaltting the driveway by the UV Building. The motion was seconded by Mr. Bryant and approved by a vote of 2-0.

Superintendent Perkins also reported he had contacted Aerzen several times this week about blower #3; the lead time for replacing it is long, and the warranty expired in July 2024. The UV project is running with no issues.

Electric Distribution Director Doug Root requested approval to have Toth & Associates update the Arc Flash Study. The study will update the last one done in 2020 by Lutz, Daily, & Brain, LLC. Mr. Bryant made a motion to have Toth & Associates update the Arc Flash Study for a not-to-exceed price of \$45,000.00. The motion was seconded by Mr. Jacobi and approved by a vote of 2-0.

Director Root then reported that Poor Boy Tree Service was done for the spring season but will return in the summer to spray the transmission right-of-way. The overhead-to-underground conversion between Stonehaven and Fairlawn Avenues is progressing well.

Electric Production Director Jarad Muller requested approval to have Black River Trading Company sell the old auto-tie baler that is being replaced. The new baler was purchased from them, and since this is their specialty, they have access to a better set of possible buyers. They could probably get more money for it rather than trying to sell it through Purple Wave. Mr. Bryant made a motion to allow Black River Trading Company to broker the sale of the old auto tie baler for a 10% fee of the total sale price. The motion was seconded by Mr. Jacobi and approved by a vote of 2-0.

Director Muller reported on unit #6; everything is complete, and it will be started up later today.

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Human Resources Manager Megan Baldrige congratulated employees for earning the APPA Safety Award, stating that this was the second year in a row that MMU had received the Diamond designation. Manager Baldrige also recognized the Underground Facilities Department for working two years with zero recordable injuries. Manager Baldrige added that MMU also received a certificate of excellence in reliability in 2024 from APPA.

Manager Baldrige presented the Board with data from the annual wage and salary review. They discussed the report along with the recommended pay and merit increases for eligible employees. Mr. Bryant made a motion to approve wage and salary changes as presented, to become effective on April 20, 2025. The motion was seconded by Mr. Jacobi and approved by a vote of 2-0.

Manager Baldrige presented the Board with an update to the Personnel Policy regarding vacation accrual. The Board discussed her recommendations. Mr. Jacobi made a motion to revise the Personnel Policy regarding vacation accrual and cap, as presented, effective on April 20, 2025. The motion was seconded by Mr. Bryant and approved by a vote of 2-0.

Underground Facilities Director Grant Piper reported that the Grant Street water main project is complete, and all services have been transferred to the new line. Director Piper added that he is working with Burns & McDonnell on the water distribution system master plan. He is reviewing the task order and will present a recommendation at the next meeting.

IT & Broadband Director Jim Widel reported that quotes for the new trailer approved at the last meeting are coming in between \$5,700 - \$6,200.

Controller Tony Bersano reported he had met with the insurance adjuster for unit #6; there is a \$50,000 deductible, but the first-round reimbursement should be around \$1.2 million. Controller Bersano reported that the USDA approved using funds from grant #2 to reimburse the purchase of a backyard machine and air compressor for the Broadband & IT Department. He participated in an audit exit conference call with the USDA and should be closing out grant #1 soon. Controller Bersano added that he is working on getting quotes for the sprinkler system.

General Manager Jeff Bergstrom commended Manager Baldrige on her work on the wage and benefits survey. General Manager Bergstrom presented the Board with the specifications and cost to purchase a forklift from Crescent Electric. Mr. Jacobi made a motion to purchase a 2008 Nissan 50 forklift from Crescent Electric for \$6,500, pending inspection of the property by management. The motion was seconded by Mr. Bryant and approved by a vote of 2-0.

General Manager Bergstrom added that the Marshall Energy Center is progressing. The Planning & Zoning Committee presented the re-plat of the Marshall Energy Center to the public on April 8th and it will be presented to the City Council at the April 15th meeting. The phase 2 turbines have been ordered.

General Manager Bergstrom reported he received a response from Evans, Lipka & Associates about the contract termination. Toth & Associates is working on the new bids, and they are scheduled to be opened on May 8th.

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Mr. Bryant made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 278,922.09
ELECTRIC OPERATING FUND	\$ 1,619,614.15
SEWER REVENUE FUND	\$ 263,529.58
INTERNET OPERATING FUND	\$ 160,894.32
NATURAL GAS OPERATING FUND	\$ 10,998.98
ELECTRIC RESERVES	\$ 383,330.91
Total	\$ 2,717,290.03

The motion was seconded by Mr. Jacobi and approved with a vote of 2-0.

The next Regular Board meeting will be at 8:30 a.m. on Wednesday, April 30th, 2025, at the Service Center Conference Room located at 1459 W. Arrow Street.

Following a motion by Mr. Bryant, seconded by Mr. Jacobi, the Board adjourned the regular meeting at 9:14 a.m. The motion passed with a vote of 2-0.

BOARD OF PUBLIC WORKS

/s/ Steve Mills _____, Secretary