

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

March 13, 2025

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:32 a.m. Board members present were Chuck Hines, President; Ken Bryant, Vice President; Steve Mills, Secretary; and Wick Jacobi, Member.

The agenda was approved on a motion by Mr. Bryant, seconded by Mr. Mills, with a vote of 3-0. The February 27th meeting minutes were approved on a motion by Mr. Jacobi, seconded by Mr. Mills, with a vote of 3-0. Mr. Hines noted no incidents for the period.

Underground Facilities Director Grant Piper asked for approval to request statements of qualifications for an engineer of record for water and wastewater system projects. This will eliminate the need to request an RFQ for each project that requires engineering services. Mr. Bryant made a motion to request statements of qualifications for professional engineering services. The motion was seconded by Mr. Mills and approved by a vote of 3-0.

Electric Distribution Director Doug Root stated he, General Manager Jeff Bergstrom, and the City's attorney continue to work on the electric distribution engineer of record master service agreement with Toth & Associates. Director Root added that he is meeting with the engineering firm for the Miami 1 Switchgear project on March 14th to discuss the contractor that was selected. The contractor, based on the quote submitted, is now unable to provide certain items as specified in the bid documents.

IT & Broadband Director Jim Widel reported crews have started burying services; they were able to do four last week and four this week. They have also had a few problems this week; an underground power line was hit, mice chewed through wires in one of the substations, and one of the fiber cabinets out in the county was involved in a fire which melted wires.

Wastewater Treatment Plant Superintendent Eric Perkins reported on the UV project; the bulbs have been installed in the channels, electricians are working on wiring, and the actuators have been installed.

Water Treatment Plant Superintendent Travis Boss reported the annual well maintenance and treatment request for proposals have been mailed and are due back on March 20th; he will have a recommendation at the next meeting.

Electric Production Director Jarad Muller reported on unit #6; the Ethos crew and gearbox bearings arrived today and the project should be completed in 2-3 weeks. Director Muller added the HVAC system for the Benton building is being installed.

Human Resources Manager Megan Baldrige reported the annual wage and benefit review is almost complete. Manager Baldrige added that Silas Root accepted the position of Fiber Optic Technician in the IT & Broadband department, which will leave an opening for a Groundman position in that department. She will be advertising for the Groundman position soon. Manager Baldrige confirmed the 20-year dinner is set for May 6th, at Jackson's Event Center.

Controller Tony Bersano reported he met with a loss control representative to review the general liability insurance policy; the only recommendation they had was to complete an inspection of the sprinkler system in the Business Office. Controller Bersano then reported meeting with Community Bank to discuss interest rates on the Wastewater Department funds; they agreed to raise it for three months.

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General Manager Bergstrom reported that he and Director Muller attended the MoPEP Member Services and Rates committee meeting on March 12th, where they discussed capacity credits. General Manager Bergstrom reported the planning and zoning committee approved setting a public hearing on April 8th for the replat of the Marshall Energy Center location.

Mr. Mills made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 288,221.43
ELECTRIC OPERATING FUND	\$ 1,494,979.90
SEWER REVENUE FUND	\$ 596,660.37
INTERNET OPERATING FUND	\$ 244,269.63
NATURAL GAS OPERATING FUND	\$ 2,821.55
Total	\$ 2,626,952.88

The motion was seconded by Mr. Bryant and approved with a vote of 3-0.

The next Regular Board meeting will be at 8:30 a.m. on Thursday, March 27th, 2025, at the Service Center Conference Room located at 1459 W. Arrow Street.

Following a motion by Mr. Mills, seconded by Mr. Bryant, the Board adjourned the regular meeting at 8:54 a.m. The motion passed by a vote of 3-0.

BOARD OF PUBLIC WORKS

/s/ Steve Mills _____, Secretary