

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

January 30, 2025

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Chuck Hines, President; Ken Bryant, Vice President; Steve Mills, Secretary; and Wick Jacobi, Member.

The agenda was approved on a motion by Mr. Bryant, seconded by Mr. Mills, with a vote of 3-0. The January 17th meeting minutes were approved on a motion by Mr. Mills, seconded by Mr. Bryant, with a vote of 3-0. Mr. Hines noted there was one report only injury.

Electric Distribution Director Doug Root asked the Board to request statements of qualifications for an Engineer of Record. He stated that having an Engineer of Record would eliminate the need to do an RFQ for each project that requires engineering services, it would be a continual contract, until cancelled by either party. Mr. Bryant made a motion to request Statements of Qualifications for Professional Engineering Services. The motion was seconded by Mr. Jacobi and approved by a vote of 3-0.

Human Resources Manager Megan Baldrige requested to continue a leave of absence for Emilee Hall. The Board decided to discuss the request in an executive session. Manager Baldrige then discussed how the data was gathered for the annual wage and benefit review.

Electric Production Director Jarad Muller reported on unit #6; he had a call with Ethos on January 29th; they confirmed their crew will arrive on February 10th, the rotor and parts will ship on February 14th, and the crane company is set up. Director Muller added that units #10 and #11 ran for four hours on January 28th; both units ran well.

Underground Facilities Director Grant Piper reported he has a kick off meeting with Burns & McDonnell to update the Water Distribution System Master Plan.

IT & Broadband Director Jim Widel reported the blowing machine's control box was reprogrammed and should arrive soon. Crews were able to bore yesterday. Director Widel then reported the Maverick has been received. Mr. Hines inquired of the Bluebird network upgrade; Director Widel stated the capacity upgrade is completed, he is almost done with the retirement of three old routers which are being replaced with two new ones.

Wastewater Treatment Plant Superintendent Eric Perkins provided an update of the UV project; Ray Lindsey has poured the channel floors, they will be pouring the walls tomorrow, and the equipment should start arriving the middle of February.

Water Treatment Plant Superintendent Travis Boss reported he met with the Concordia Water Treatment Plant staff to discuss chloramines and how to do a free chlorine conversion.

Controller Tony Bersano informed the Board of a coding error in the software for the cash disbursement reimbursement checks; it has been corrected. He then presented and discussed the first quarter budget financial summary, the cash reserve summary, the restricted cash account summary, and the loan balance summary.

General Manager Jeff Bergstrom requested the Board ask the City Council to authorize the Mayor to sign the broadband conduit installation contracts associated with the bids recently accepted by the Board. Mr. Mills made a motion to request the City Council authorize the Mayor to sign the broadband conduit

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installation contracts for MMU, contract numbers 2501, 2502, 2503 and 2504. The motion was seconded by Mr. Bryant and approved by a vote of 3-0.

General Manager Bergstrom reported he is working on the real estate purchase contract for the Marshall generation project and will be meeting with the City Administrator and City Attorney next week to finalize it. He and Director Muller and Director Piper met with the Missouri Electric Commission (MEC) and USDI regarding the natural gas line for the Marshall Energy Center. He added a grant reimbursement check from DNR was received on January 27th.

Mr. Bryant made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 153,833.17
ELECTRIC OPERATING FUND	\$ 415,108.93
SEWER REVENUE FUND	\$ 68,344.25
INTERNET OPERATING FUND	\$ 88,557.37
NATURAL GAS OPERATING FUND	\$ 9,350.00
Total	\$ 735,193.72

The motion was seconded by Mr. Mills and approved with a vote of 3-0.

The next Regular Board meeting will be at 8:30 a.m. on Thursday, February 13th, 2025, at the Service Center Conference Room located at 1459 W. Arrow Street.

Following a motion by Mr. Bryant, seconded by Mr. Mills, the Board adjourned the regular meeting at 9:02 a.m. to go into an executive session, following a 5-minute break, to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning: personnel actions [3]. The motion passed by a vote of 4-0.

Roll call vote: Steve Mills yes
 Ken Bryant yes
 Wick Jacobi yes
 Chuck Hines yes

The Board reconvened in regular session at 9:16 a.m. with all members present. Mr. Jacobi made a motion to continue Emilee Hall's leave of absence until May 5, 2025, if needed, with continuation of health insurance premiums. The motion was seconded by Mr. Mills and passed by a vote of 3-0.

Following a motion by Mr. Jacobi, seconded by Mr. Mills, the Board adjourned the regular meeting at 9:18 a.m. The motion passed by a vote of 3-0.

BOARD OF PUBLIC WORKS

/s/Steve Mills _____, Secretary