

**MARSHALL MUNICIPAL UTILITIES**

**75 East Morgan  
Marshall, MO 65340**

November 27, 2024

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Chuck Hines, President; Ken Bryant, Vice President; Steve Mills, Secretary; and Wick Jacobi, Member.

The agenda was approved on a motion by Mr. Bryant, seconded by Mr. Mills, with a vote of 3-0. The November 14<sup>th</sup> meeting minutes were approved on a motion by Mr. Mills, seconded by Mr. Jacobi, with a vote of 3-0. Mr. Hines noted the property damage incident and Chief Engineering Technician Cody Boston provided more details.

Reporting for the Underground Facilities Director, Chief Engineering Technician Cody Boston requested approval to replace the water main on College Street, from Lafayette Avenue to Grant Avenue. He stated the majority of this main was installed between 1930 and 1934. General Manager Bergstrom added the project won't start until the spring of 2025, and approval is needed to order materials. Mr. Mills made a motion to replace the 6" cast iron main on College Street with a new 6" C900 main, using in-house labor and equipment. The motion was seconded by Mr. Bryant and approved by a vote of 3-0.

Water Treatment Superintendent Travis Boss presented bids for replacing the filter drain valves and actuators and the filter surface wash valves and actuators.

| <b>Bid 01-25-WTP<br/>Opened 11/19/2024</b>                                    | <b>five (5) Filter<br/>Surface-Wash<br/>Valves/Actuators</b> | <b>five (5) Filter<br/>Drain Valves<br/>Valves/Actuators</b> | <b>Grand<br/>Total</b> | <b>Delivery</b> |
|---|--|--|------------------------|-----------------|
| Alliance Pump & Mechanical Service<br>a DXP Company<br>Independence, MO 64050 | \$26,895   | \$75,031   | \$101,926              | 14<br>weeks     |
| JCI Industries<br>Lee's Summit, MO 64081                                      | \$37,208   | \$117,133  | \$154,341              | tbd             |
| Smico Contracting Group LLC<br>Odessa, MO 64076                               | \$45,621   | \$97,303   | \$142,924              | tbd             |

Mr. Bryant made a motion to accept the bid from Alliance Pump & Mechanical Service in the total amount of \$101,926. The motion was seconded by Mr. Mills and approved by a vote of 3-0.

Superintendent Boss then requested approval to dispose of approximately 2,200 gallons of hydrofluorosilic acid that is no longer used. Mr. Jacobi made a motion to request bids for the acid disposal. The motion was seconded by Mr. Mills and approved by a vote of 3-0.

Superintendent Boss added that the exterior door contractor was onsite today working on the final punch list of items to complete that project.

Human Resources Manager Megan Baldrige presented an update to the rest periods section of the Personnel Policy. The changes will provide an opportunity for rest when certain working hour thresholds have been reached; and when that rest period overlaps an employee's normally scheduled work day, to pay that time they would ordinarily be at work without the need for the employee to use their paid leave benefits. Mr. Bryant made a motion to revise the Personnel Policy, adding rest periods as presented, effective on December 1, 2024. The motion was seconded by Mr. Mills and approved by a vote of 3-0.

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Manager Baldrige announced Danny Lair, Randy Southard, Aaron Boston, and Mickle Mullins have been selected as MMU’s Employees of the Quarter for the quarter ending September 30, 2024. Electric Production Director Jarad Muller provided an update on Unit #6; the row 5 blades of the compressor section failed testing, they have blades in stock and will be meeting with Ethos later today to discuss the cost.

Reporting for the IT & Broadband Director, General Manager Jeff Bergstrom stated the next round of conduit bids is being sent out with an opening date in January.

Wastewater Treatment Superintendent Eric Perkins stated he is gathering quotes for the replacement of the waste aeration windows, and the demolition of the UV system is almost complete.

Controller Tony Bersano reported he was assisting the City of Marshall on their annual Survey of Local Government Finances.

General Manager Jeff Bergstrom reported on the new subdivision The Meadows at Harvest Creek. It was approved by Planning & Zoning on November 21<sup>st</sup> and will be presented to the City Council at a meeting soon. The developer has requested to have the contractor install the water main, which is allowable if approved by the General Manager and the Board notified. He and Director Piper have reviewed everything and are in favor of allowing the contractor to install the water main. The developer has also requested that MMU provide and install the electrical conduit. General Manager Bergstrom stated that MMU policy requires the installation of the electrical conduit to be done by the contractor, and he requested Board approval for this exception. Mr. Jacobi made a motion to approve the request from Mark Rowden for MMU to supply and install the electrical conduit with all excavation done by the developer. The motion was seconded by Mr. Mills and approved by a vote of 3-0.

General Manager Bergstrom reported on the new generation project; he is working with the railroad on clearances. He has started the replat process with the Planning and Zoning Commission and is working on stormwater plans. General Manager Bergstrom stated he will be requesting grant reimbursement from DNR next week. He has also met with another housing developer interested in building houses on some empty lots around town.

He gave appreciation to the Underground Facilities and Wastewater Treatment staff for the work done on the North Street Pump Station and Wastewater Treatment Plant aeration basin projects. He was able to take Director Piper and Superintendent Perkins to the Design-Build Institute of America Mid-America Region (DBIA-MAR) 2024 Awards Celebration in Kansas City to receive awards on those projects.

Mr. Mills made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

|                            |                      |
|----------------------------|----------------------|
| WATER OPERATING FUND       | \$ 277,883.70        |
| ELECTRIC OPERATING FUND    | \$ 261,323.17        |
| SEWER REVENUE FUND         | \$ 89,199.19         |
| INTERNET OPERATING FUND    | \$ 64,545.11         |
| NATURAL GAS OPERATING FUND | \$ 65.57             |
| <b>Total</b>               | <b>\$ 693,016.74</b> |

The motion was seconded by Mr. Bryant and approved with a vote of 3-0.

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In other business, Mr. Hines spoke to the customer who had complained their water had a strong chemical smell. He stated it cleared up after the flushing and chlorine conversion were completed.

The next Regular Board meeting will be at 8:30 a.m. on Wednesday, December 11<sup>th</sup>, 2024, at the Business Office located at 75 E. Morgan Street.

Following a motion by Mr. Mills, seconded by Mr. Bryant, the Board adjourned the regular meeting at 9:03 a.m. The motion passed by a vote of 3-0.

BOARD OF PUBLIC WORKS

/s/ Steve Mills \_\_\_\_\_, Secretary