

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

November 14, 2024

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Chuck Hines, President; Ken Bryant, Vice President; Steve Mills, Secretary; and Wick Jacobi, Member.

The agenda was amended to include an action item for Electric Production Director Jarad Muller regarding an auto-tie baler. The amended agenda was approved on a motion by Mr. Bryant, seconded by Mr. Mills, with a vote of 3-0. The October 30th meeting minutes were approved on a motion by Mr. Jacobi, seconded by Mr. Mills, with a vote of 3-0. Mr. Hines inquired about the report-only injury and Electric Distribution Director Doug Root provided more details of the incident.

Underground Facilities Director Grant Piper presented bids for a utility service body for truck #403. Four bids were received and opened on November 6th.

| #28-24-UF Utility Truck Body | Bid | Make & Model | Delivery |
|--|------------|---|-----------------------|
| Knapheide Kansas City, MO 64161 | \$26,132 | Knapheide 696F | 90 days |
| American Equipment Kansas City, KS 66105 | \$31,911 | Reading Classic II Steel U98A-SW | 22-25 weeks ARO |
| Drake-Scruggs Equipment, Inc. Springfield, IL 62703 | \$19,743 | Knapheide 696F | 120 days (March 2025) |
| Master Tech Truck & Equipment Wichita, KS 67219 | \$29,410 | Reading Classic II Steel Stellar EC 2000 Crane | 18-20 weeks ARO |

Mr. Bryant made a motion to accept the bid from Drake-Scruggs Equipment, Inc. for \$19,743. The motion was seconded by Mr. Jacobi and approved by a vote of 3-0.

Director Piper stated that several fire hydrants had been repaired that were found in need during flushing, and the water tower was almost full and would be back in service by the end of the day.

Electric Distribution Director Doug Root requested approval to replace the HVAC systems in the Benton Building. The building has two older units, one for Electric Production and one for the Electricians, that have trouble keeping up in the summer and are experiencing maintenance issues. Mr. Mills made a motion to request proposals to replace two (2) HVAC units at the Benton Building. The motion was seconded by Mr. Bryant and approved by a vote of 3-0.

Controller Tony Bersano informed the Board that while Gerding, Korte & Chitwood were performing the annual audit they found that MMU had expended more than \$750,000 in federal expenditures during the year ending September 30, 2024, which changed their scope of work. He presented the Board with an updated audit engagement letter for approval. Mr. Mills made a motion to authorize the Board President to sign the revised letter of understanding for the September 30, 2024 audit with Gerding, Korte & Chitwood. The motion was seconded by Mr. Bryant and approved by a vote of 3-0.

IT & Broadband Director Jim Widel reported that his crews are dealing with rodent problems and that Kramer is working south of Malta Bend. Mr. Hines asked if a knock-out tool would help prevent injuries like the one the crew had experienced on October 11th. Director Widel thought it might and would look into purchasing one.

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Wastewater Treatment Superintendent Eric Perkins stated the plant handled the extensive rains received recently and that his crew has started demolishing the UV system.

Electric Production Director Jarad Muller presented the baler bids. Five bids were received and opened on November 13th. Director Muller stated that after having discussions with several vendors the bid specifications were not written for what the department is trying to accomplish and suggested to reject all bids, rewrite the specifications, and request new bids. Mr. Jacobi inquired about any grant funding deadlines that may hinder that process. Director Muller stated December 2025 is the deadline, but it could be extended if needed.

| #27-24-EP Auto-tie Baler | Bid | Delivery |
|---|---|--------------------------|
| Wessco Portland, OR 97211 | \$755,999 | 22 weeks |
| RWE-Harris Cordele, GA 31015 | \$516,330 | 22-24 weeks |
| RWE-American Baler Co Bellevue, OH 44811 | \$570,350 | 22-24 weeks |
| DeHart Recycling Equipment Hazelwood, MO 63042 | \$311,490 quote A (excludes electrical connection) | 22-24 weeks |
| | \$279,380 quote B (excludes electrical connection) | 20-22 weeks from deposit |

Mr. Bryant made a motion to reject all bids received and rebid. The motion was seconded by Mr. Mills and approved by a vote of 3-0.

Director Muller then provided an update on Unit #6; the project is moving along. They are on schedule with the rotor assembly and have received photos of it. Mr. Bryant asked if they were still holding to their timeline; Director Muller indicated they were. Director Muller then reported that lightning had struck the truck scales but the scale company is repairing the damage.

Human Resources Manager Megan Baldrige stated she is optimistic open enrollment will begin on November 22nd. Applications are being accepted for Underground Facilities General Maintenance/Meter Reader.

General Manager Jeff Bergstrom reported it was time to appoint a representative for the MSDC Board. He is currently that representative and is willing to continue if the Board agrees. Mr. Jacobi made a motion to appoint Jeff Bergstrom to represent MMU on the MSDC Board, effective January 1, 2025. The motion was seconded by Mr. Mills and approved by a vote of 3-0.

General Manager Bergstrom had Controller Bersano update the Board about the State Infrastructure Grant. He announced that a deposit from DNR had been made this morning and that Burns & McDonnell continue to work on procurement. General Manager Bergstrom and Director Muller attended the quarterly MoPEP meeting on October 31st, where Public Utility Regulatory Policy Act facilities were discussed.

The City Council held a special session on October 30th to review the Site Control Agreement for the new generation project. They approved a resolution for it and it was submitted to SPP. He also attended the

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Planning and Zoning meeting on November 12th to rezone the MMU “pipe yard” from light to heavy industrial.

Mr. Jacobi made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

| | |
|----------------------------|------------------------|
| WATER OPERATING FUND | \$ 254,019.29 |
| ELECTRIC OPERATING FUND | \$ 1,096,759.22 |
| SEWER REVENUE FUND | \$ 189,946.28 |
| INTERNET OPERATING FUND | \$ 194,092.76 |
| NATURAL GAS OPERATING FUND | \$ 3,464.67 |
| Total | \$ 1,738,282.22 |

The motion was seconded by Mr. Mills and approved with a vote of 3-0.

In other business, Mr. Hines had received a customer complaint of a strong chemical smell from their water. After speaking to Director Piper, he believes it is from the chlorine conversion. He spoke with them about the possible cause but will touch base with them after the 19th to see if it has been resolved.

The next Regular Board meeting will be at 8:30 a.m. on Wednesday, November 27th, 2024.

Following a motion by Mr. Bryant, seconded by Mr. Mills, the Board voted unanimously to adjourn the regular meeting at 8:57 a.m. to go into an executive session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning: legal, confidential, or privileged information [1].

| | | |
|-----------------|-------------|-----|
| Roll call vote: | Ken Bryant | yes |
| | Steve Mills | yes |
| | Wick Jacobi | yes |
| | Chuck Hines | yes |

BOARD OF PUBLIC WORKS

/s/ Steve Mills _____, Secretary