

## MARSHALL MUNICIPAL UTILITIES

75 East Morgan  
Marshall, MO 65340

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September 12, 2024

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Chuck Hines, President; Ken Bryant, Vice President; Steve Mills, Secretary; and Wick Jacobi, Member.

The agenda was approved on a motion by Mr. Mills, seconded by Mr. Bryant, with a vote of 3-0. The August 26<sup>th</sup> and August 29<sup>th</sup> meeting minutes were approved on a motion by Mr. Jacobi, seconded by Mr. Mills, with a vote of 3-0.

Mr. Hines inquired about the property damage incident, and Underground Facilities Director Grant Piper answered it was an inactive phone line, north of Straddle Creek, that had been mismarked by approximately 4 feet.

Human Resources Manager Megan Baldrige presented the Succession Planning Policy for approval. Mr. Mills made a motion to approve the Succession Planning Policy, as presented, effective October 1, 2024. The motion was seconded by Mr. Bryant and approved by a vote of 3-0.

Controller Tony Bersano presented a letter of understanding for services to be provided by Gerding, Korte & Chitwood to perform the September 30, 2024 audit. Controller Bersano noted there was a price increase of \$1,200 over last year. He explained that the auditors will look at the USDA grant funding during the audit, and if MMU hit a \$750,000 threshold, an additional yellow book audit will be required of grant activity. If this additional field auditing is required, another engagement letter will be issued because the audit cost would increase an estimated \$1,000 to \$1,500. Mr. Bryant made a motion to authorize the Board President to sign a letter of understanding for the September 30, 2024 audit with Gerding, Korte & Chitwood. The motion was seconded by Mr. Jacobi and approved by a vote of 3-0.

IT & Broadband Director Jim Widel requested the Board to rescind the award of contract #2402 from Midwest Excavation & Landscape, Warsaw, Missouri and award it to Project Management Resource Group. After many attempts to reach Midwest Excavation & Landscape on the phone, a certified letter was sent requesting a response but it has been refused and left with the Post Office. Director Widel contacted the next lowest bidder, Project Management Resource Group, Ava, Missouri, and they agreed to honor their bid. Mr. Bryant made a motion to rescind the bid awarded to Midwest Excavation & Landscape and award contract #2402 for conduit and pull box installation to Project Management Resource Group, Ava, Missouri for \$87,000. The motion was seconded by Mr. Mills and approved by a vote of 3-0.

Director Widel then informed the Board that MMU had reached 4,300 broadband customers. He added that Coleman Plumbing had completed all work from last year's project. MMU crews are working through some issues with blowing fiber along 122<sup>nd</sup> Road.

Electric Production Director Jarad Muller updated the Board on unit #6; he had a call with Ethos on September 11<sup>th</sup>, they had no additional information on the blades in Italy, but the diaphragm and burner baskets are close to completion. His crew has one section of the sludge holding basin piping for the Wastewater Treatment Plant ready to install next week. Additionally, one load of mixed paper has been shipped out; it is \$90/ton.

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Underground Facilities Director Grant Piper provided an update on the North Street Pump Station project; the electricians are waiting to receive wire before they can connect the generator. DNR conducted an inspection of the distribution system on September 5<sup>th</sup> and found a few items to be addressed; they have already been fixed and results have been sent to the inspector. The last service of the sewer main project between Marion Street and North Street is being installed today and Lyon Street will be opened by Friday. The flow meter at the Wastewater Treatment Plant is scheduled to be completed today.

Electric Distribution Assistant Director James Kearney reported the A Substation recloser replacement is waiting for parts to be delivered.

General Manager Jeff Bergstrom reported he continues to assist with the new generation project as it continues to move forward. He has also been answering utility questions from a potential housing developer. He will be attending a meeting on September 13<sup>th</sup> with DNR and Burns & McDonnell to discuss the delay in receiving funds from the State Infrastructure Grant Program. He will be meeting with Toth & Associates on September 12<sup>th</sup> to discuss energy efficiency rebates.

MSDC is working with several housing developers and businesses that want to relocate to the area.

Mr. Mills made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 168,620.32
ELECTRIC OPERATING FUND	\$ 1,657,821.05
SEWER REVENUE FUND	\$ 277,252.21
INTERNET OPERATING FUND	\$ 121,786.85
NATURAL GAS OPERATING FUND	\$ 2,751.15
<b>Total</b>	<b>\$ 2,228,231.58</b>

The motion was seconded by Mr. Jacobi and approved with a vote of 3-0.

The next Regular Board meeting will be at 1:30 p.m. on Wednesday, September 25<sup>th</sup>, 2024.

Following a motion by Mr. Jacobi, seconded by Mr. Mills, the Board adjourned the regular meeting at 8:57 a.m. The motion passed by a vote of 3-0.

BOARD OF PUBLIC WORKS

/s/ Steve Mills \_\_\_\_\_, Secretary