

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

May 16, 2024

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Chuck Hines, Vice President; Ken Bryant, Secretary; Steve Mills, Member; and Wick Jacobi, Member.

Vice President Chuck Hines opened the meeting and requested a moment of silence to honor the memory and passing of Spencer Fricke, President and 18-year member of the Board.

Mr. Hines welcomed new Board member Wick Jacobi. The agenda was amended to include an action item from Jeff Bergstrom, then approved on a motion by Mr. Bryant, seconded by Mr. Mills, with a vote of 3-0.

On a motion by Mr. Bryant, seconded by Mr. Mills, the following Board of Public Works officers were elected by acclamation for the remaining year, following historical rotations.

Chuck Hines, President
Ken Bryant, Vice President
Steve Mills, Secretary
Wick Jacobi, Member

Mr. Hines assumed the Chair.

The May 2nd meeting minutes were approved on a motion by Mr. Mills, seconded by Mr. Jacobi, with a vote of 3-0.

Mr. Mills inquired about the injury/property damage incidents reported. Human Resources Manager Megan Baldrige provided an update with corrective actions taken.

Electric Production Director Jarad Muller presented proposals received for a water treatment system for units #10 and #11. Three proposals were received and opened on April 23rd: Garratt-Callahan Co - \$36,553.20; Rochester Midland Corp - \$40,621.77 + chemical charges; HOH Water Technology – \$28,439.28. After reviewing the proposals and meeting with each company, Director Muller recommended the proposal from Garratt-Callahan Co. Mr. Mills made a motion to accept the proposal from Garratt-Callahan Co. for \$36,553.20. Mr. Jacobi seconded the motion and it was approved by a vote of 3-0.

Director Muller then updated the Board on Unit #6: Ethos performed non-destructive testing on May 6th with no issues reported.

Water Treatment Plant Superintendent Travis Boss requested approval to purchase a new or refurbished spreader truck. The truck currently being used is an older model that was previously used at the Wastewater Treatment Plant. Mr. Mills made a motion to request bids for a new, refurbished, reconditioned, or rebuilt spreader truck. Mr. Bryant seconded the motion and it was approved by a vote of 3-0.

Superintendent Boss then reported the 2024 well treatment and maintenance project started on May 15th. The door installation is in process, measurements have been taken and they are being fabricated.

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Controller Tony Bersano requested approval to add a 16' x 200' concrete pad at the Warehouse for storing transformers and other materials. Mr. Bryant made a motion to request bids to pour a 16' x 200' concrete pad north of the existing pad for storage of existing transformers and other materials. The motion was seconded by Mr. Jacobi and approved by a vote of 3-0.

Controller Bersano also reported that several members of the USDA were here on May 9th to tour broadband grant areas, noting that MMU is one of the first in the nation to complete round 1 of these grants.

Underground Facilities Director Grant Piper reported that Visu-Sewer will be in town on May 22nd to begin measuring liners for the cured-in-place-pipe (CIPP) project.

Electric Distribution Director Doug Root reported the HVAC unit in the Electric Distribution building had been installed and that project was complete. Crews are working in the areas between Lincoln and Fairlawn, and also between Rea and Watermill, on the overhead to underground conversion.

General Manager Jeff Bergstrom reported for IT & Broadband Director Jim Widel. Director Widel is working on getting the highway permits for work near the rock quarry on South 65 Highway.

Wastewater Treatment Plant Superintendent Eric Perkins reported the dry flow pump #3 has been repaired and installed. Dry flow pump #2 stopped working because of a ground fault; it has been sent out for repair. The variable frequency drives (VFDs) for these pumps have been reprogrammed which should fix the faulting problem.

Human Resources Manager Megan Baldrige congratulated Shawn McKinney for being selected Employee of the Quarter for the fiscal quarter ending March 31st. Manager Baldrige added that four of six temporary seasonal positions had been filled. She is reviewing the working hour limit policy and how comparable it is with policies from other entities.

General Manager Bergstrom informed the Board of grant money available from the Region F Solid Waste District and requested approval of the Board to apply for funds for the Recycle Center. He would like to replace the auto-tie baler. The grant would pay 85% of the cost and MMU would be required to provide matching funds for the remaining 15%. The grant application is due May 30th. Mr. Bryant made a motion to authorize management to apply for a grant and to set aside money from the Electric Department to support the 15% match required by the Region F Solid Waste District to purchase a new auto-tie baler, pending approval of the grant application. Mr. Jacobi seconded the motion and it was approved by a vote of 3-0.

General Manager Bergstrom presented drawings of where the possible new generation units would be placed at the Electric Production grounds and stated that he would be meeting with Lutz, Daily & Brain, and the Missouri Electric Commission today to visit the proposed site. The new MMU webpage is close to being launched.

General Manager Bergstrom provided an update on MSDC business. Bid requests for the construction of the Visitor Center at the Junction have been sent out. The Personnel Committee continues to work on filling the Executive Director position.

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Mr. Mills made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 147,775.09
ELECTRIC OPERATING FUND	\$ 1,039,773.97
SEWER REVENUE FUND	\$ 152,924.06
INTERNET OPERATING FUND	\$ 236,615.36
NATURAL GAS OPERATING FUND	\$ 255.60
Total	\$ 1,577,344.08

The motion was seconded by Mr. Bryant and approved with a vote of 3-0.

The next Regular Board meeting will be on Thursday, May 30th, 2024.

Following a motion by Mr. Bryant, seconded by Mr. Mills, the Board adjourned the regular meeting at 9:11 a.m. The motion passed by a vote of 3-0.

BOARD OF PUBLIC WORKS

/s/ Steve Mills _____, Secretary