

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

December 28, 2023

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Steve Mills, President; Chuck Hines, Secretary; and Ken Bryant, Member. Spencer Fricke, Vice President, was absent until 8:44 a.m. when he joined.

The agenda was approved on a motion by Mr. Bryant, seconded by Mr. Hines, with a vote of 2-0. The December 15th meeting minutes were approved on a motion by Mr. Hines, seconded by Mr. Bryant, with a vote of 2-0.

Wastewater Treatment Plant Superintendent Eric Perkins recommended requesting bids to replace the roof of the waste aeration building. The existing shingle roof was put on in 2011 and is leaking. Superintendent Perkins would like to replace it with a metal roof. Mr. Hines made a motion to request bids to replace the Waste Aeration Building Roof. Mr. Bryant seconded the motion and it was approved by a vote of 2-0.

IT & Broadband Director Jim Widel presented the 2024 conduit bids. Ten responses were received and opened on December 12th. The low bid came from Kramer Services Group for \$1,126,700 and the high bid came from Reel Broadband LLC for \$7,715,980.09. Mr. Hines made a motion to accept the bid from Kramer Services Group of Weyerhaeuser, Wisconsin for 4 contracts of conduit installation for a total of \$1,126,700. Mr. Bryant seconded the motion and it was approved by a vote of 2-0.

Underground Facilities Director Grant Piper presented bids to purchase a new vacuum excavator to be used by all departments. Two bids were received and opened on December 13th; Key Equipment Supply for \$137,944.00 and Vermeer Great Plains for \$101,945.17. Mr. Bryant made a motion to purchase a new vacuum excavator from Vermeer Great Plains for \$101,945.17. Mr. Hines seconded the motion and it was approved by a vote of 2-0.

Director Piper then requested approval to install a new water service located outside the city limits at 2836 S. Lincoln Avenue. Saline County Public District #3 has released the site. Mr. Bryant made a motion to approve the request for a new water service at 2836 South Lincoln Avenue. Mr. Hines seconded the motion and it was approved by a vote of 2-0.

Director Piper reported that the Owner Supervised Plan has been completed and it has been delivered to DNR.

Spencer Fricke joined the meeting via phone at 8:44 a.m.

Electric Production Director Jarad Muller reported that quarterly testing was done on units #7, #8, #9, #10, and #11 last week; all units performed well and passed.

Human Resources Manager Megan Baldrige informed the Board that Will Crisp has been selected as MMU's Employee of the Year for the fiscal year ending September 30, 2023.

Controller Tony Bersano reported the audit is complete with no issues to report. He continues to work on calculating the BOD and TSS rates and will present them at the next meeting. He has negotiated a higher interest rate for some of our operating and reserve bank accounts. He is reviewing a draft copy of the electric rate study which includes a residential Time-of-Use option. He submitted the final

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reimbursement for USDA Grant #1 of \$149,178 and is working on the first submission for USDA Grant #2. He is also finalizing the financials for the MMU annual report.

General Manager Jeff Bergstrom reported he is reviewing the electric rate study. He has been in touch with SOA Architects; they are working on a draft proposal for the first steps of the new Administrative Services / IT & Broadband building. He continues to work on the grant application from House Bill 6; he is waiting on clarification of in-house labor. He is working with Controller Bersano on the BOD and TSS rates.

General Manager Bergstrom then presented an overview of the meeting he, Mr. Hines, and Controller Bersano had last week where they discussed the utilities donated to the city. They have a meeting with Mayor Lutterbie and staff scheduled for tomorrow.

Mr. Hines motioned to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 168,849.05
ELECTRIC OPERATING FUND	\$ 351,942.95
SEWER REVENUE FUND	\$ 114,890.89
INTERNET OPERATING FUND	\$ 48,096.50
WATER SEGREGATED	\$ 351,481.00
Total	\$ 1,035,260.39

The motion was seconded by Mr. Bryant and approved with a vote of 2-0.

The next Regular Board meeting will be on Thursday, January 11, 2024.

Following a motion by Mr. Bryant, seconded by Mr. Hines, the Board adjourned the regular meeting at 9:12 a.m. The motion passed by a vote of 2-0.

BOARD OF PUBLIC WORKS

/s/Chuck Hines, Secretary