

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

September 28, 2023

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:37 a.m. Board members present were Steve Mills, President, and Ken Bryant, Member. Spencer Fricke, Vice President, joined via phone. Chuck Hines, Secretary, was absent. Also in attendance were Mayor Vince Lutterbie and Councilmember Drew Green.

The agenda was approved on a motion made by Mr. Bryant, seconded by Mr. Fricke, with a vote of 2-0. The September 14th meeting minutes were approved on a motion by Mr. Bryant, seconded by Mr. Fricke, with a vote of 2-0.

Underground Facilities Director Grant Piper requested approval to have Reservoir #1 cleaned and inspected. This maintenance is on a 10-year cycle, last completed in 2014. Mr. Bryant made a motion to request bids to clean and inspect Reservoir #1. The motion was seconded by Mr. Fricke and approved by a vote of 2-0.

Director Piper reported crews are making the final tie on the North Lincoln Street water main replacement; it will then be flushed, disinfected, and tested for bacteria. Once the testing is complete, crews will connect house services and start making street repairs.

Electric Distribution Director Doug Root requested approval for the design and drafting to replace the Miami #1 Substation Switchgear. Mr. Bryant made a motion to approve the engineering cost estimate from Toth & Associates for engineering services for the Miami 1 Substation Switchgear replacement for a not to exceed price of \$363,204.00. The motion was seconded by Mr. Fricke and approved by a vote of 2-0.

Director Root also requested approval to bid on tree trimming/brush spraying for the 2023/2024 Budget. Mr. Bryant made a motion to request bids for a three-year tree trimming/brush spraying contract through 2026. The motion was seconded by Mr. Fricke and approved by a vote of 2-0.

Director Root then presented bids for a flatbed truck body for the new truck #329 which will be delivered in October. Three bids were received and opened on September 22nd.

#04-23-ED Flatbed Truck Body	Bid	Make and Model	Delivery Time
Knapheide Jefferson City, MO 65109	\$9,054.28	PVMX-115 Knapheide	90 days
Marshall Welding, Inc. Marshall, MO 65340	\$13,050.00	PTW96116X12 Parkhurst	10-14 weeks
Truck Country LLC Versailles, MO 65084	“no bid”		

Mr. Bryant made a motion to accept the bid from Knapheide Truck Equipment for \$9,054.28. The motion was seconded by Mr. Fricke and approved by a vote of 2-0.

Director Root reported on the overhead to underground conversion: the project is nearly complete, crews have completed wrecking out old overhead lines and they are now working on yard repairs. Director Root also provided an update on the West Substation relay and breaker testing: the contractor has been on-site all week and should finish today. Mr. Fricke asked if it were possible to have the trees at the intersection of South Odell Avenue and Cypress Point trimmed due to them blocking the view of traffic; it was discussed that depending on the location of the trees, the responsibility would either be the

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property owner or the Street Department. Mayor Lutterbie stated he would talk to Aaron Gibson, Building and Codes Inspector.

Controller Tony Bersano requested the Board authorize the Board President to sign a letter of understanding with Gerding, Korte & Chitwood for auditing services. Mr. Bryant made a motion to authorize the Board President to sign a letter of understanding for the September 30, 2023 audit with Gerding, Korte & Chitwood. The motion was seconded by Mr. Fricke and approved by a vote of 2-0.

Controller Bersano then reported he had submitted a reimbursement request for Grant #1. He participated in a conference call with Director Widel and Tyler Technologies to discuss the time-of-use software.

IT & Broadband Director Jim Widel reported crews are working to attach fiber to bridges in the Mt. Olive area and they should have splicing in that area completed soon. The grant contractor was unable to plow for a few weeks due to mechanical problems, those have been fixed and he is catching up. Director Widel is driving out areas for the next year’s contracts. He hopes to send out bids for those contracts in mid October.

Water Treatment Plant Superintendent Travis Boss reported the contractor for the filter media has been on site this week working on adding the media and sand to one of the filters.

Electric Production Director Jarad Muller updated the Board on unit #6: he met with Ethos this week, a project manager has been assigned and they are pushing to start around November 1st. The electric motors have been removed and were picked up by Hauser Electric on September 26th, the pumps will be sent out today.

Human Resources Manager Megan Baldrige reported she will be ordering another AED for the Underground Facilities Department.

Mr. Bryant made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 213,224.19
ELECTRIC OPERATING FUND	\$ 429,084.49
SEWER REVENUE FUND	\$ 173,804.40
INTERNET OPERATING FUND	\$ 163,759.25
NATURAL GAS OPERATING FUND	\$ 101.81
Total	\$ 979,974.14

The motion was seconded by Mr. Fricke and approved with a vote of 2-0.

In other business, Mr. Fricke asked about the progress of the crosswalk on Morrow Street, beside the Burns Athletic Complex. Director Root stated he had visited with MoDOT and Missouri Valley College and they are working on a solution.

The next Regular Board meeting will be Thursday, October 12th, 2023.

Following a motion by Mr. Bryant, seconded by Mr. Fricke, the Board adjourned the regular meeting at 9:01 a.m. by a vote of 2-0.

BOARD OF PUBLIC WORKS

/s/ Chuck Hines, Secretary