

**MARSHALL MUNICIPAL UTILITIES**

**75 East Morgan  
Marshall, MO 65340**

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April 27, 2023

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Steve Mills, President; Spencer Fricke, Vice President; Chuck Hines, Secretary, and Ken Bryant, Member.

The agenda was amended to remove Jim Widel's report due to his absence, then was approved on a motion made by Mr. Bryant, seconded by Mr. Fricke, with a vote of 3-0. The April 13<sup>th</sup> Board meeting minutes were approved on a motion by Mr. Fricke, seconded by Mr. Bryant, with a vote of 3-0.

Mr. Fricke requested a review of the property damage incidents and presented his concern about the increased trend of employees damaging MMU's property. Human Resources Manager Megan Baldrige outlined each of the property damage incidents for the year and noted that when broken down they are not as concerning as the numbers make them look. Mr. Fricke stated that the Board tries to provide the equipment that the employees want and desire but hopes that it is taken care of once it is received.

Underground Facilities Director Grant Piper updated the Board on trucks #504 and #215; they have been received from having the utility bodies installed. They still have a few things such as lights to be added to them, but should be in service in about three weeks.

Mr. Bryant thanked Director Piper for the program he provided on sewer Inflow & Infiltration to the Kiwanis Club. He stated it was very informative and suggested something similar be presented to the public through the website or social media.

Electric Distribution Director Doug Root updated the Board on the overhead to underground conversion; it is going well and crews have started installing the service conduit. The Southeast Substation bus modifications are complete, the crew is testing the SCADA, and the Electricians are working on wiring the sudden pressure relay that was installed earlier this week. He added that he had called the dealerships to check the status of the delivery of his trucks; truck #302 will be a 2024 model for the same price as a 2023 model, and there is no word for trucks #318 and #329.

Electric Production Director Jarad Muller reported that Independent Electric has dug deeper into the problems of the unit #8 breaker. They opened the case and found some of the internal parts were brittle and dry but they hope to have it repaired and back in service next week.

Wastewater Treatment Plant Interim Chief Operator Eric Perkins reported that FTC was on site to install dry flow pump #2, they are planning to fix the guide rail for dry flow pump #3 and install dry flow pump #3 next week. The paddle drive modifications have been completed and have been wired. Blower #1 was having trouble over the weekend; Aerzen will be here May 8<sup>th</sup> to look at it. Mr. Hines asked about sludge removal. Chief Operator Perkins informed the Board that staff may have to change plans and pump it into trucks and land apply it because it is not going through the presses exactly as planned. He stated they are continuing to run two shifts on the belt presses.

Human Resources Manager Megan Baldrige recognized the safety achievement of the Electric Production Department; as of April 18<sup>th</sup>, they have worked four years with no recordable injuries.

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Controller Tony Bersano presented the Budget Financial Summary, Cash Reserve Summary, and Restricted Cash Account Summary for the second quarter of Fiscal Year 2023. He has updated all the bank accounts to include the new Mayor’s signature and is reviewing the consumption history of CPWSD #2.

Mr. Bryant made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 143,946.30
ELECTRIC OPERATING FUND	\$ 288,795.27
SEWER REVENUE FUND	\$ 129,853.40
INTERNET OPERATING FUND	\$ 183,305.42
NATURAL GAS OPERATING FUND	\$ 11,440.60
<b>Total</b>	<b>\$ 757,340.99</b>

The motion was seconded by Mr. Hines and approved with a vote of 3-0.

The next Regular Board meeting will be Thursday, May 11<sup>th</sup>, 2023.

Following a motion by Mr. Bryant, seconded by Mr. Hines, the Board adjourned the regular meeting at 9:29 a.m. to go into Executive Session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) personnel actions [3], the motion passed by a vote of 3-0.

Roll call: Chuck Hines    yes  
          Spencer Fricke    yes  
          Ken Bryant        yes  
          Steve Mills        yes

**BOARD OF PUBLIC WORKS**  
/s/ Chuck Hines Secretary