

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

March 2, 2023

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Spencer Fricke, Vice President; Chuck Hines, Secretary, and Ken Bryant, Member. Steve Mills, President was absent. Guests attending were Mayor Dewey Hendrix.

The agenda was approved on a motion made by Mr. Bryant, seconded by Mr. Hines, with a vote of 2-0. The minutes of the February 16th Board meeting were approved on a motion by Mr. Hines, seconded by Mr. Bryant, with a vote of 2-0.

Human Resources Manager Megan Baldrige recommended increasing the annual allowance for the flame resistant (FR) clothing program. Currently, the allowance is \$400 for managerial employees and \$500 for non-managers annually. The requested increase is \$30 per managerial employee and \$45 per non-managerial employee. By consensus, the Board agreed to increase the annual FR clothing allowance as presented.

Manager Baldrige then announced plans to fill 8 summer positions; advertising for those positions will begin soon.

Electric Distribution Director Doug Root requested approval to convert overhead distribution lines to underground in the alley between North Drive and South Drive for approximately 30 houses using in-house labor. Mr. Bryant made a motion to approve converting overhead single-phase lines in walkway easements to underground for the fiscal year 2022/2023. The motion was seconded by Mr. Hines and approved by a vote of 2-0.

Director Root asked for approval to request proposals for inspecting the electric distribution system's wood poles. This inspection should be done every 10 years and is needed to identify poles that no longer meet strength requirements and may create safety or reliability problems. Mr. Hines made a motion to request proposals for inspection of approximately 2,000 in service poles. The motion was seconded by Mr. Bryant and approved by a vote of 2-0.

Director Root then updated the Board on the Miami 1 transformer load tap changer (LTC) repair. The repairs are complete; it was energized on March 1st, and the crews will be switching the load over to it today.

Director Root also reported that Mid America Testing was onsite February 14th – 16th to do testing on trucks, tools, and other equipment; there were no issues found.

Electric Production Director Jarad Muller reported that the new Recycle Center scales are scheduled for installation in March/April. The glass crusher is scheduled for delivery in July. He is also working on scheduling a hazardous waste shipment in the next couple of weeks.

Water Treatment Plant Superintendent Travis Boss reported the pipe that goes from aerator #2 to the primary basin #3 will need to be cleaned by an outside contractor.

IT & Broadband Director Jim Widel reported the crews were able to blow in 7,000' of fiber on March 1st and expect to install another 5,000' today. They have started splicing in that area and continue to bury services as weather permits.

Underground Facilities Director Grant Piper reported he had received two quotes for a replacement motor for the South Odell Lift Station pump #2; replacement is scheduled for Monday, March 6th.

Wastewater Treatment Plant Superintendent Nolan Townsend reported SMICO has been on-site installing the grit pumps and replacing the valves in the sludge holding basin.

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Controller Tony Bersano reported that effective April 1st, RTS will begin billing for commercial dumpsters and stated a letter has been sent out to all customers informing them of this change. Controller Bersano then stated he had a conference call with Tyler Technologies to discuss the software for time-of-use billing.

General Manager Jeff Bergstrom reported he is researching material for educating customers on time-of-use rates. He has been in touch with Questline Digital which specializes in this type of content and has a conference call with them on March 3rd to discuss options and pricing. He also thinks this company would be beneficial in helping develop an enhanced communications plan for key customers, as recommended in the Peer Review.

General Manager Bergstrom provided an update on MSDC. The executive director resigned in January, the MSDC Board is re-evaluating the group’s goals and is developing a list of priorities and work continues developing Marshall Junction.

General Manager Bergstrom reported he has requested electric billing data from Landis+Gyr. He is reviewing the MPUA Resource Services Corporation master services agreement; he stated this is primarily for smaller communities to use MPUA’s line crew but will benefit MMU if mutual aid is ever needed. He attended the monthly MoPEP meeting on February 22nd; a new schedule M was approved. He mentioned the Water Treatment Department Annual Report was included in the packet. The Board was provided a copy of the 2021-2022 MMU Annual Report and General Manager Bergstrom added that he will be presenting this Annual Report to the City Council at their March 6th meeting.

Mr. Hines made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 129,447.96
ELECTRIC OPERATING FUND	\$ 1,613,354.22
SEWER REVENUE FUND	\$ 141,537.13
INTERNET OPERATING FUND	\$ 76,784.17
NATURAL GAS OPERATING FUND	\$ 2,512.40
Total	\$ 1,963,635.88

The motion was seconded by Mr. Bryant and passed with a vote of 2-0.

The next Regular Board meeting will be Thursday, March 16th, 2023.

Following a motion by Mr. Bryant, seconded by Mr. Hines, the Board adjourned the regular meeting at 9:29 a.m. to go into Executive Session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) legal, confidential, or privileged information [1], the motion passed by a vote of 3-0.

Roll call: Chuck Hines yes
 Ken Bryant yes
 Spencer Fricke yes

BOARD OF PUBLIC WORKS
/s/ Chuck Hines _____, Secretary