

**MARSHALL MUNICIPAL UTILITIES**

**75 East Morgan  
Marshall, MO 65340**

December 29, 2022

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Ken Bryant, President; Steve Mills, Vice President; Spencer Fricke, Secretary, and Chuck Hines, Member. Also present was Dewey Hendrix, Mayor of Marshall.

The agenda was approved on a motion made by Mr. Mills, seconded by Mr. Hines, with a vote of 3-0. The minutes of the December 16<sup>th</sup> Board meeting were approved on a motion by Mr. Hines, seconded by Mr. Mills, with a vote of 3-0.

Underground Facilities Director Grant Piper presented bids for purchasing a walk-behind concrete saw. Two bids were received from one company; they were opened on December 21<sup>st</sup>. Director Piper stated the Husqvarna model included an extra year warranty and parts are readily available locally and recommended purchasing it.

<b>#05-23-UF Concrete Walk-behind Saw December 21, 2022</b>	<b>Bid \$</b>	<b>Make &amp; Model</b>	<b>Year Mfg</b>	<b>Delivery Time from Award</b>
Logan Contractors Supply 1325 S. Enterprise St Olathe, KS 66062	\$33,780.00	Husqvarna FS 5000D T4 36"	2023	10 months from order date
	\$32,600.00	Diamond Products CC561GK 36"	2023	8 months from order date

Mr. Hines made a motion to accept the bid from Logan Contractors Supply for a 2023 Husqvarna FS 5000D T4 in the amount of \$33,780.00. The motion was seconded by Mr. Mills and was approved by a vote of 3-0.

Director Piper then requested approval from the Board to select an engineering firm to update the Owner Supervised Plan. Requests for qualifications were opened on December 20<sup>th</sup>, from the firms of McClure Engineering and Burns & McDonnell. After reviewing the qualifications with management, Director Piper recommended using the firm of Burns & McDonnell to develop a scope of work and cost to be approved at a later meeting. Mr. Mills made a motion to approve Burns & McDonnell to renew our current Owner Supervised Water Distribution Plan. The motion was seconded by Mr. Hines and was approved by a vote of 3-0.

Director Piper then informed the Board of an incident with the mini excavator. While working a water main break during the cold snap on December 22<sup>nd</sup>, a seal went out in the turbo; it sucked oil from the engine, which resulted in blowing up the motor. He is getting pricing on various options including a rebuilt motor, a new motor, and a trade-in. He will bring a recommendation to the Board at a future meeting.

Water Treatment Plant Superintendent Travis Boss requested approval to select an engineering firm to perform a system study on the Water Treatment Plant. Responses were received from two firms; McClure Engineering and Burns & McDonnell. After reviewing the qualifications with management, Superintendent Boss recommended the firm Burns & McDonnell. Mr. Hines made a motion to approve Burns & McDonnell to provide engineering services for the Water Treatment Plant System Study. The motion was seconded by Mr. Mills, and approved by a vote of 3-0.

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Electric Distribution Director Doug Root presented bids to replace truck #329. Bids were opened on December 27<sup>th</sup>, two bids were received. After reviewing the bids with management, Director Root recommended the bid from Elmer Hare Ford.

<b>03-23-ED 1 Ton, Four-wheel drive cab &amp; chassis to replace #329</b>	<b>Bid</b>	<b>Make &amp; Model</b>	<b>Delivery Time</b>
Elmer Hare Ford Sales, Inc. 966 W. North Marshall, MO 65340	\$55,020.00	F-450	4-8 months
W-K Chevrolet 3310 West Broadway Sedalia, MO 65301	\$71,570.00	2023 Ram Tradesman 3500 4 WD	12-15 weeks

Mr. Mills made a motion to accept the bid from Elmer Hare Ford Sales in the amount of \$55,020.00, for a new 2023 F-450 1-ton cab and chassis. The motion was seconded by Mr. Hines, and approved by a vote of 3-0.

Electric Production Director Carl Crawford reported the lighting upgrade in the building that houses units #10 and #11 is complete; he stated it has made a huge improvement in visibility throughout the building and there is a noticeable reduction in the auxiliary usage. Unit #6 ran on December 26<sup>th</sup> and 27<sup>th</sup>, all ran well; however, during the cooldown, a bearing went out on the gearbox for the turning gear. He doesn't think it caused any issues; parts have been ordered to repair it. On December 23<sup>rd</sup>, the gensets were called and ran. There was an issue when shutting down unit #8, the generator breaker didn't open; he is in the process of having it checked out. All documentation needed from Superior Accurate Scale has been received, the contract has been signed and the notice to proceed has been sent. Two circulating pumps, one from unit#10 and one from #11, have been pulled and sent to JCI Industries for repair. The storm shelter has been installed and that project is complete.

Wastewater Treatment Plant Superintendent Nolan Townsend reported on the aeration/final clarifier project. Crews have started draining the last clarifier, he hopes to have it cleaned out this afternoon. There will be an expanded team of engineers on-site next week to do walk-throughs for the final punch list. He is waiting on numbers to address the sludge being held in the north aeration basin.

IT & Broadband Director Jim Widel reported the crews have blown in 6,700' of fiber in the 200<sup>th</sup> area and plan to blow another 6,500' tomorrow, heading east. He stated most of the splicing to be done on Highway WW; they are going to try and complete the aerial splices today. There is a backlog of lines to be buried.

Human Resources Manager Megan Baldrige reported that the installation of the health insurance went smoothly. She received member identification numbers for all employees and will soon have access to digital ID cards if needed. She updated and distributed the annual performance appraisals to each department director. She also sent out the annual salary and benefits survey to 63 entities.

Controller Tony Bersano reported he is working on the annual report and submitting reimbursement requests for USDA Grant #1. He asked for guidance from the Board on how to handle the electronic items left at the Recycle Center. He stated that there is currently a verbal agreement with A & R Computers letting them collect any electronic items dropped off at the Recycle Center. After discussion between the

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Board and management, it was agreed to continue letting A & R Computers collect the electronics, but create a written agreement with them to be evaluated every few years.

General Manager Jeff Bergstrom updated the Board that the North Street Pump Station electric switchgear lead time is 84 weeks. He is working with Director Root and Toth & Associates to correct the relay settings for the Miami Substation. He had also met with an industrial customer to discuss their inflow and infiltration issues; they plan to add dye to their outfall during the next rain to see where the water drains.

General Manager Bergstrom then thanked Director Crawford for his years of service to MMU and wished him well on his retirement.

Mr. Mills made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 140,695.35
ELECTRIC OPERATING FUND	\$ 278,880.38
SEWER REVENUE FUND	\$ 78,933.23
INTERNET OPERATING FUND	\$ 45,672.39
NATURAL GAS OPERATING FUND	\$ 9,054.97
<b>Total</b>	<b>\$ 553,236.32</b>

The motion was seconded by Mr. Hines and passed with a vote of 3-0.

The next Regular Board meeting will be Thursday, January 12<sup>th</sup>, 2023.

Following a motion by Mr. Mills, seconded by Mr. Hines, the Board adjourned the regular meeting at 9:09 a.m. to go into Executive Session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) legal, confidential, or privileged information [1], the motion passed by a vote of 3-0.

Roll call: Steve Mills     yes  
          Chuck Hines    yes  
          Spencer Fricke yes  
          Ken Bryant     yes

BOARD OF PUBLIC WORKS  
/s/ Chuck Hines, Secretary