

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

December 1, 2022

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Steve Mills, Vice President; Spencer Fricke, Secretary, and Chuck Hines, Member. Ken Bryant, President was absent.

The agenda was approved on a motion made by Mr. Hines, seconded by Mr. Fricke, with a vote of 2-0. The minutes of the November 17th and 23rd Board meetings were approved on a motion by Mr. Fricke, seconded by Mr. Hines, with a vote of 2-0.

Underground Facilities Director Grant Piper requested approval to replace truck #201. It is a 2009 model with approximately 90,000 miles, 5,000 engine hours and is used daily by a foreman to deliver parts, tools, and other supplies needed for all water and sewer main projects. Mr. Hines made a motion to request bids for a new half-ton, four-wheel drive pick-up. The motion was seconded by Mr. Fricke and approved by a vote of 2-0.

Water Treatment Plant Superintendent Travis Boss provided an update on the filter media replacement bids. The bids were opened on November 29th, only 1 bid was received; it was submitted by the same company that replaced media on 2 filters last year. He is waiting on additional information and will present it to the Board at the next meeting on December 15th.

IT & Broadband Director Jim Widel updated the Board on the USDA internet grant #1 progress; the crews have completed the Drake Road area and it is ready to start hooking up customers. They have started pulling fiber on the Highway WW area. The contractor has a few road and creek crossing bores remaining before completion.

Electric Distribution Director Doug Root updated the Board on issues at the Miami Substation; a technician is working on Miami #2 tap changer and he hopes to have it back in service by Saturday. Once Miami #2 has been repaired work on Miami # 1 tap changer will start.

Electric Production Director Carl Crawford reported the fence project is complete. The storm shelter should arrive this week. Interviews were held for Assistant Director of Electric Production; it was offered and accepted by Josh Rayl. Director Crawford also announced his last day will be January 6th.

Wastewater Treatment Plant Superintendent Nolan Townsend reported on the aeration/final clarifier project. Crews started filling the aeration basin November 28th to test the diffusers and then started running influent into it on Tuesday night. The mixers are being tested today. The DO and ORP probes are scheduled to be installed and programmed next week. The work for the allowance authorization to repair the launder trough wall has been completed.

Superintendent Townsend then informed the Board that the axle going into the gearbox on the north bridge broke last week. He is working on a solution on removing the solids from it.

Human Resources Manager Megan Baldrige announced that Michaela Niederjohn had been selected as Employee of the Quarter, for the quarter ending September 2022. She will test the health benefits admin platform tomorrow and employee open enrollment should be able to begin on Monday, December 5th. Josh Rayl has accepted an offer to become the next Electric Production Assistant Director which creates an open position for a Systems Maintenance Mechanic; it will be advertised soon. She reminded the

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Board the annual Christmas Dinner will be on Friday, December 9th.

Controller Tony Bersano presented a draft copy of the Interdepartmental Loan Policy and loan agreement for the Board to review. He will bring it back for approval at the December 15th meeting.

General Manager Jeff Bergstrom reported MMU was not awarded ARPA funding for water and wastewater projects for which MMU had applied. He discussed what was covered during the MoPEP meeting on November 30th.

Mr. Fricke made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 165,925.66
ELECTRIC OPERATING FUND	\$ 452,529.36
SEWER REVENUE FUND	\$ 76,464.76
INTERNET OPERATING FUND	\$ 79,222.77
NATURAL GAS OPERATING FUND	\$ 475.00
Total	\$ 774,617.55

The motion was seconded by Mr. Hines and passed with a vote of 2-0.

The next Regular Board meeting will be Thursday, December 15th, 2022.

Following a motion by Mr. Fricke, seconded by Mr. Hines, the Board adjourned the regular meeting at 9:18 a.m.; the motion passed by a vote of 2-0.

BOARD OF PUBLIC WORKS

/s/ Spencer Fricke, Secretary