

## MARSHALL MUNICIPAL UTILITIES

75 East Morgan  
Marshall, MO 65340

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October 13, 2022

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Ken Bryant, President; Steve Mills, Vice President; and Spencer Fricke, Secretary. Chuck Hines, Member, was absent. Also present were representatives of the engineering firm Burns & McDonnell.

The agenda was approved on a motion made by Mr. Mills, seconded by Mr. Fricke, with a vote of 2-0. The minutes of the September 29<sup>th</sup> Board meeting were approved on a motion by Mr. Mills, seconded by Mr. Fricke, with a vote of 2-0.

In business from the audience, the engineering firm of Burns & McDonnell presented the scope of work for phase 3 of the design-build renovations for the North Street Pump Station and answered questions from the Board.

Underground Facilities Director Grant Piper requested approval from the Board for phase 3 of the renovations to the North Street Pump Station. The station was constructed in 1946, the pumps are from that original construction and are no longer able to be rebuilt. The electrical system was last updated in 1988/1989. The project includes general contractor services, pumping equipment, electrical improvements, and building repairs in the amount of \$3,471,160. The price also includes project engineering, management, oversight, and a \$75,000 allowance to cover unexpected issues. Mr. Fricke made a motion to request the City Council authorize the Mayor to sign the design-build agreement with Burns & McDonnell Engineering Co. for improvements to the North Street Pumping Station in the amount of \$3,471,160. The motion was seconded by Mr. Mills, and approved by a vote of 2-0.

Director Piper also reported that the #2 pump in the Southwest Lift Station has been repaired and will be back in service today. Progress on the North Jefferson Avenue/North Odell Avenue sewer main replacement continues to move slowly due to the instability of the ground. Crews repaired three water main breaks yesterday.

Water Treatment Plant Superintendent Travis Boss requested approval from the Board to replace media in the #2, #4, and #5 filters. Mr. Fricke made a motion to request proposals to replace the media in filters #2, #4, and #5. The motion was seconded by Mr. Mills, and approved by a vote of 2-0.

Superintendent Boss then requested approval from the Board to replace the effluent valves and actuators. This project consists of five effluent filters, 16" butterfly valves, and air actuators that are original to the plant. They no longer seal completely and are 10' from the floor which makes it difficult for the water plant crew to do this safely. Mr. Mills made a motion to request bids to replace the 16" filter effluent valves and actuators. The motion was seconded by Mr. Fricke, and approved by a vote of 2-0.

Superintendent Boss also reported the 2022 filter media project was just completed and came in under budget by \$22,000.

During Electric Distribution Director Doug Root's report, Mr. Fricke expressed thanks to Director Root and his crew, along with Director Crawford and his crew for their work in preparing and staffing the

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luncheon event celebrating Public Power Week. General Manager Jeff Bergstrom also expressed thanks to the Cargill Corporation for donating the hamburgers that were served.

Electric Production Director Carl Crawford reported that the unit #6 clutch air compressor motor failed because the brushes became worn. New brushes were ordered; it was repaired and placed back in service within two days. The new gasket for the recycle center boiler has been received and installed and that unit is back in service. Bids for the glass crusher have been resent and he has received several calls on it. The bid opening for the truck scales is October 18<sup>th</sup>; he has had several calls about it. The line crew has set two area lights on the south side of the Electric Production offices. Crews cleaned up the old Power Plant yard and parking lot to host a lunch celebrating Public Power Week. Director Crawford also mentioned the price of cardboard and paper has dropped since the last meeting.

IT & Broadband Director Jim Widel reported that crews continue to work on areas for the USDA broadband grant; they are trying to get splicing done before the weather gets too cold and they are waiting on locates to dig in the 240<sup>th</sup> area.

Wastewater Treatment Plant Superintendent Nolan Townsend reported he met with Burns & McDonnell on October 12<sup>th</sup> for an update on the project. The MCC is in customs and should arrive next week, one of the three VFD's had a cracked housing, but the other two should arrive week, and the start-up of the aeration system is scheduled for the week before Thanksgiving. General Manager Bergstrom added the progress report from Burns & McDonnell for the Wastewater Improvements was included at the back of the Board letter.

Human Resources Manager Megan Baldrige announced the Employee Appreciation Lunch will be held at 11:30 a.m. on October 26<sup>th</sup> at the Service Center and invited the Board to join.

Controller Tony Bersano reported he is working on the Cash Reserve Policy and will have it for the Board to review at the next meeting. He has changed the electric rates to the winter rates and is reviewing the electric rate classes. He is preparing the September financials for the fiscal year-end audit. He is preparing the financials for the Recycle Center for Electric Production Director Crawford.

General Manager Jeff Bergstrom reported on his trip to the MPUA Annual meeting. The topic of conversation was the electric markets; the loss of generation versus the load growth, and the reliance on natural gas for electric generation. There will be a generation round table meeting in Chillicothe next week.

General Manager Bergstrom also reported that the Sanitation Sewer Flow Study is complete. There is a meeting to discuss the results on October 24<sup>th</sup>. He has been working on ARPA applications for funding some water and wastewater projects.

Mr. Mills added he would like to see progress made on the section of the peer review about considering discounting the City's utility fees instead of providing them at no cost. General Manager Bergstrom stated he had spoken to Mr. Hines about our costs, stating that the utility is a not-for-profit entity and only charges customers what it costs to provide utilities. Mr. Mills added he would like to see any fee-based city department pay for their utility usage. General Manager Bergstrom replied that he and Controller Bersano had been working on it, but had not completed their recommendation because of the

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new billing and accounting software upgrade and getting ready for the upcoming audit. He indicated they would get the Board some numbers based on however the Board would like to approach figuring the costs.

Controller Bersano brought up another service that the utility provides for no fee. Currently, the utility does the billing and collects payment for trash services on behalf of the city, and since 2018 they have been providing this service for free. He also stated he thinks they are going to want us to start tracking the trash containers. General Manager Bergstrom said that the billing is a time-consuming process, and will become more involved if they want us to start tracking the containers. He added there is a meeting scheduled with Municipal Services to discuss this further.

Mr. Fricke made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 236,907.58
ELECTRIC OPERATING FUND	\$ 2,273,822.35
SEWER REVENUE FUND	\$ 199,814.94
INTERNET OPERATING FUND	\$ 74,936.53
NATURAL GAS OPERATING FUND	\$ 2,813.49
<b>Total</b>	<b>\$ 2,788,294.89</b>

The motion was seconded by Mr. Mills and passed with a vote of 2-0.

The next Regular Board meeting will be Thursday, November 3<sup>rd</sup>, 2022.

Following a motion by Mr. Fricke, seconded by Mr. Mills, the Board adjourned the regular meeting at 9:52 a.m. to go into Executive Session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning lease, purchase, or sale of real estate [2]. The motion passed by a vote of 3-0.

BOARD OF PUBLIC WORKS  
/s/ Spencer Fricke, Secretary