

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

September 1, 2022

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Ken Bryant, President; Spencer Fricke, Secretary; and Chuck Hines, Member. Steve Mills, Vice President was absent. Also present were Dewey Hendrix, Mayor, and Drew Green, City Council Member.

The agenda was approved on a motion made by Mr. Fricke, seconded by Mr. Hines, with a vote of 2-0. The minutes of the August 11th and 22nd Board meetings were approved on a motion by Mr. Fricke, seconded by Mr. Hines, with a vote of 2-0.

Electric Distribution Director Doug Root requested approval to replace two reclosers and perform maintenance on the 'C' Substation. The current reclosers are oil filled and will be replaced with vacuum reclosers, which are compact and extinguish an arc in vacuum rather than in an oil filled tank. All work will be done in-house; while crews are doing the replacement, they will inspect the connections, replace post insulators, and perform general maintenance. Mr. Hines made a motion to approve 'C' Substation Recloser Replacement and Maintenance. The motion was seconded by Mr. Fricke, and approved by a vote of 2-0.

Director Root then requested approval to update the Electric System Study. The study looks at any issues and recommends improvements to the transmission line, substations, and generation. The last update was done in 2017 by Lutz, Daily, and Brain (LDB) and it should be reviewed every 5 years. Requests for qualifications were sent out to 41 engineering firms, with 6 responses received (4 proposals and 2 declined). Mr. Hines asked if anyone had visited with Mr. Mills to get his thoughts. Director Root responded he had not. Mr. Hines made a motion to table the approval of the study until the next Board meeting on September 15th, to give Mr. Mills a chance to review the proposals and provide feedback. The motion was seconded by Mr. Fricke, and approved by a vote of 2-0.

Director Root provided updates on other projects. The Southeast Substation new transformer and switchgear project: crews have finished the oil containment system, the general installation materials have been delivered, crews are working on the bus, the wire has been ordered and the circuit switcher delivery has been pushed back to September 30th. Miami and Southeast Substation battery replacement is complete. Poor Boy Tree Service has started working on spraying the right-of-way areas. All conduit for the overhead conversion has been installed. He was asked by MVC and Saline County Fairground for use of a bucket truck; crews will volunteer their time after-hours to assist them if the Board approves. The Board unanimously agreed to let crews assist on these community projects.

Controller Tony Bersano presented the 2022-2023 Budget to the Board and explained some minor changes he had made from the draft. He will present it at the September 6th City Council meeting, once approved by the Board. General Manager Bergstrom added there are no rate increases proposed, they want to wait to see what type of savings there will be from the new construction at the Wastewater Treatment Plant; Electric time-of-use rates are included in the proposed budget, and noted that when it is time to start each project, the Directors will come back to the Board for final approval. Mr. Hines stated, as a matter of record, that the Board had a work session and spent a little over 2 hours going over the proposed budget in detail. Mr. Hines made a motion to approve the Marshall Municipal Utilities Annual Budget for Fiscal Year 2022-2023 as presented. The motion was seconded by Mr. Fricke and approved by a vote of 2-0.

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

Controller Bersano added that the Business Office is now set up to take credit/debit card payments, and the online payment has been set up and both are working well.

Water Treatment Plant Superintendent Travis Boss reported on the filter media project. Contractors have finished the first filter, put it back in service, and have already cleaned out the second filter. The lead and copper sampling results were received and those results have been passed on to the customers and certification has been sent to DNR. The air compressor that failed has been repaired. Crews have repaired a concrete walkway by the #2 secondary basin.

Underground Facilities Director Grant Piper reported the #2 pump in the Southwest Lift Station has been taken out for repairs to the casing. Crews are working on setting the second manhole for the sewer main replacement in the alley between North Jefferson and North Odell Avenues.

IT & Broadband Director Jim Widel reported crews are working north of town in the #1 and #2 areas of 65 Highway. Bids for conduit, pull box, and pedestal installation for the USDA Grant #2 will be opened on September 9th. The contractor working on USDA Grant #1 has completed fifteen of the seventeen areas.

Wastewater Treatment Plant Superintendent Nolan Townsend stated the blowers have been set, there is one section of the bridge left and crews plan to change the finals next week. Superintendent Townsend reported the new spreader truck had been placed under a recall for a potential steering issue; parts are expected to arrive in October.

Electric Production Director Carl Crawford reported the diesel fuel was tested and it showed microbial growth, he is working with ET Products to correct the problem; crews have set up a schedule to monitor this on regular basis. The building for unit #6 fogger is complete. The bid specs for a new glass crusher have been sent out; they are due to be opened on September 29th. He is finalizing the bid specs for the new truck scales.

Human Resources Manager Megan Baldrige provided an update on the ancillary benefits; open enrollment started on August 29th, and two-thirds of the employees have already completed enrollment. Cole Skinner started employment on August 29th as General Maintenance/Groundman in Electric Distribution.

General Manager Jeff Bergstrom presented the annual funding agreement to assist the Marshall Saline Development Corporation (MSDC). The agreement states that MMU will pay MSDC \$30,000 annually, in quarterly payments, in exchange for their economic development efforts. The agreement renews automatically unless terminated. No action was taken, allowing the agreement and funding to continue through September 30, 2023.

General Manager Bergstrom added that he had attended the MoPEP Committee and Virtual Ownership meetings held on August 23rd, and the MPUA Board of Directors and Budget meetings held on August 30th and 31st; he then provided an overview of each meeting. He is working on the Interdepartmental Loan Policy.

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

Mr. Fricke made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 166,500.97
ELECTRIC OPERATING FUND	\$ 1,436,187.76
SEWER REVENUE FUND	\$ 99,615.45
INTERNET OPERATING FUND	\$ 344,029.66
NATURAL GAS OPERATING FUND	\$ 9,518.53
Total	\$ 2,055,852.37

The motion was seconded by Mr. Hines and passed with a vote of 2-0.

The next Regular Board meeting will be Thursday, September 15th, 2022.

Following a motion by Mr. Hines, seconded by Mr. Fricke, the Board adjourned the regular meeting at 9:54 a.m. to go into Executive Session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning legal, confidential, or privileged information [1]. The motion passed by a vote of 2-0.

Roll call: Spencer Fricke yes
 Chuck Hines yes
 Ken Bryant yes

BOARD OF PUBLIC WORKS
/s/ Spencer Fricke _____, Secretary