

**MARSHALL MUNICIPAL UTILITIES**

**75 East Morgan  
Marshall, MO 65340**

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May 12, 2022

The Board of Public Works convened in regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Ken Bryant, President; Steve Mills, Vice President; Spencer Fricke, Secretary and Chuck Hines, Member. Also present was Mayor Hendrix, City Council Members Tim Reeder, Drew Green, Leon Thompson and City Administrator JD Kehrman

The agenda was approved on a motion made by Mr. Hines, seconded by Mr. Fricke, with a vote of 3-0. The minutes of the April 14<sup>th</sup> meeting were corrected and approved on a motion by Mr. Fricke, seconded by Mr. Mills, with a vote of 3-0.

Underground Facilities Director Grant Piper requested approval to rehabilitate a portion of the collection system using cured-in-place-pipe method (CIPP). He would like to rehab approximately 5,000 ft. of main that ranges in size from 8 inch to 15 inch pipe. Mr. Hines made a motion to approve requesting bids for approximately 5,000 ft. of sewer main using CIPP. The motion was seconded by Mr. Fricke, and approved by a vote of 3-0.

Director Piper added the street repairs on North Ellsworth were 90% completed. The manholes for the 2022 open-cut project are to be delivered by the end of the week; that project will begin at the end of the month due to work on Reservoir #3.

Mr. Hines asked Director Piper the status of Ms. Gossett's high water use claim and if he had a chance to research the possible cause. General Manager Bergstrom stated he and Mr. Piper had visited the property to investigate. Her irrigation system had been turned on by someone. She was advised to put a lock on it and was given a reduced cost for the overage, per policy, and will be making payments.

Water Treatment Plant Superintendent Travis Boss presented the bids for the lagoon #2 cleaning project. Bids were solicited from 7 companies, with only 2 responding. He had reached out to those not responding and was told they did not have the proper equipment. This is not a budget item, but is causing high pH levels which is a violation of our discharge permit.

<b>#12-22-WTP Lagoon #2 Cleaning</b>	<b>Bid</b>	<b>Start time</b>
Environmental Works Inc Kansas City, MO 64108	\$15,215.00	6/20/2022
Brown Construction Gillam, MO 65330	\$26,960.00	2 weeks

Mr. Mills made a motion accepting the proposal from Environmental Works Inc. in the amount of \$15,215.00, pending approval of their safety qualifications. The motion was seconded by Mr. Hines, and approved by a vote of 3-0.

Wastewater Treatment Plant Superintendent Nolan Townsend updated the Board on the aeration and final clarifier project; the VFD's for the new blowers have been pushed back to arrive in October and the HVAC to September. Last spring the Board approved the cost of a new spreader truck in the amount of \$174,922.24. After ordering it we declined a hydraulic lid option and we were given a \$5,410 deduction. The truck is nearing delivery to the dealer. However, it is a year newer model than what was ordered which increased the cost in the amount of \$2,053. The deduction and price change bring the cost to \$171,565.24; this new amount is still under the amount approved.

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IT & Broadband Director Jim Widel updated the Board on the progress of fiber funded with the USDA grant; the MMU fiber crew was able to blow 6,800 ft. of fiber on Lime, which completed that area except for splicing, the compressor is working well in the warmer weather. Coleman has completed the areas of Drake Road; he is working towards WW Highway and Coffman Estates; highway permits for those areas have been received.

Electric Production Director Carl Crawford reported the NESHAP RICE testing on Units #7, #8 and #9 has been completed.

Human Resources Manager Megan Baldrige reported MEM’s Safety and Risk Consultants were onsite May 4 for a loss control visit; Safety Specialist Chase Brackman visited multiple job sites with them.

Controller Tony Bersano presented a draft copy of the Cash Reserve Policy. He also presented a copy of MPUA’s Water and Wastewater Rate Survey. Marshall was grouped with 64 other communities that with populations between 10,000 to 49,999. Of those 64 communities, Marshall ranks 30<sup>th</sup> of average monthly water bills, and 22<sup>nd</sup> of average monthly sewer rates. He is working on a rate comparison for electric use.

General Manager Jeff Bergstrom informed the Board that there are no updates pertaining to HB2005; the legislative session ends May 13<sup>th</sup>. He has requested that the Natural Gas Operation and Transportation Agreement be included on the City Council meeting agenda for their approval on May 16<sup>th</sup>. He has reached out to several other utility companies asking how they charge their respective cities for services; the majority of the cities charge retail rates, a few charge discounted rates and others charge either a full or discounted based on whether or not the facility produces revenue. He provided an update on the items from the Peer Review recommendations; the focus is on developing the cash reserve policy. General Manager Bergstrom went over the MPUA power bill. General Manager Bergstrom asked the Board if they would be willing to list the property behind the MMU Service Center with MSDC for potential business opportunities. The Board agreed on consensus to list the property with MSDC.

Mr. Mills made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 119,667.93
ELECTRIC OPERATING FUND	\$ 1,130,649.14
SEWER REVENUE FUND	\$ 142,016.89
INTERNET OPERATING FUND	\$ 169,986.52
NATURAL GAS OPERATING FUND	\$ 571.38
<b>Total</b>	<b>\$ 1,562,891.86</b>

The motion was seconded by Mr. Fricke and passed with a vote of 3-0.

In other business, Mr. Fricke nominated Mr. Hines and Mr. Mills to serve on the Economic Development committee with members from the City Council. Both agreed they would be willing to serve.

The next Regular Board meeting will be Thursday, June 2<sup>nd</sup>, 2022.

Following a motion by Mr. Mills, seconded by Mr. Hines, the Board adjourned the regular meeting at 9:25 a.m. The motion passed by a vote of 3-0.

BOARD OF PUBLIC WORKS  
/s/ Spencer Fricke, Secretary