

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

March 31, 2022

The Board of Public Works convened in regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Ken Bryant, President; Steve Mills, Vice President; Spencer Fricke, Secretary and Chuck Hines, Member. Also present was City Administrator JD Kehrman and City Councilman Dewey Hendrix.

The agenda was approved on a motion made by Mr. Mills, seconded by Mr. Fricke, with a vote of 3-0. The minutes of the March 17th meeting were approved as printed on a motion by Mr. Mills, seconded by Mr. Fricke, with a vote of 3-0.

Electric Distribution Director Doug Root presented bids received for replacing two gang operated switches. Six bids were received and opened March 22nd.

#08-22-ED Gang Operated Switch 1:30 March 22, 2022	Bid
Graybar Electric Kansas City, MO 64106	\$7,467.70
Fletcher-Reinhardt Bridgeton, MO 63044	\$8,084.00
Arkansas Electric Coop Inc Little Rock, AR 72219	\$7,010.25
Border States Electric St. Joseph, MO 6450	\$7,308.52
Irby Utilities Neosho, MO 64850	\$7,310.00
WESCO Distribution Sioux City, IA 51101	\$7,806.00

Director Root recommended the low bid from Arkansas Electric Coop, Inc in the amount of \$7,010.25. Mr. Hines made a motion to accept the bid from Arkansas Electric Coop, Inc for two (2) Siemens Manual Horizontal Vector Switches in the amount of \$7,010.25. The motion was seconded by Mr. Mills and approved by a vote of 3-0.

Underground Facilities Director Grant Piper discussed specifications he is working on for interior painting of the water tower. He clarified for the Board that this is for the wet area of the tower, not the dry area of the tower that had problems with the peeling paint when it was completed a few years ago.

Water Treatment Plant Superintendent Travis Boss updated the Board on the sludge accumulation at the lagoon. He has received several recommendations and is checking with vendors on pricing.

IT & Broadband Director Jim Widel presented a map of the City of Marshall showing the areas in town where fiber is not available, or would take considerable time for installation. Most of the areas are rental properties and the owners don't want to have it installed. The contractor was able to get a few days of work in before it started raining.

Electric Production Director Carl Crawford presented pictures of the Unit #10 intercoolers; they were installed March 23rd. The quarterly capacity test for units #10, and #11 is being done today. Crews are working on leveling the property where the Power Plant once stood before spreading grass seed.

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Wastewater Treatment Plant Superintendent Nolan Townsend reported he participated in a progress meeting with Burns & McDonnell March 30th. The old pad should be completely demolished by next week; soil testing was done on the ground under the pad; it was found to have adequate compaction and won't need to be excavated. The grit pump vendor was working on the second float. The second set of domestic samples were collected and sent to the lab today.

Human Resources Manager Megan Baldrige informed the Board of the passing of employee Mike Welborn and extended condolences to his family. The Twenty-year Dinner will be held May 3rd at the Jackson Events Center. She will begin advertising for ten temporary seasonal help positions. An offer has been made, pending pre-employment screening, for the Electric Production Systems Maintenance Mechanic.

Controller Tony Bersano is working on the February's financials. He, staff, and IT personnel met with Tyler Technologies to begin the billing software configuration.

General Manager Jeff Bergstrom presented an outline and priority of the Peer Review recommendations. The Region F Solid Waste District notified him that both grants he had applied for were awarded. He and Underground Facilities Director Grant Piper met with Burns & McDonnell to discuss the North Street Pumping Station project and the sanitary sewer flow study. Several department directors worked a booth for the utilities at the KMMO Business Expo held March 25th and 26th.

Mr. Fricke made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 134,620.60
ELECTRIC OPERATING FUND	\$ 481,070.13
SEWER REVENUE FUND	\$ 57,143.91
INTERNET OPERATING FUND	\$ 43,699.66
NATURAL GAS OPERATING FUND	\$ 2,994.19
ELECTRIC CONSUMER DEPOSIT FUND	\$ 7,150.00
Total	\$ 726,678.49

The motion was seconded by Mr. Mills and passed with a vote of 3-0.

The next Regular Board meeting will be Thursday, April 14th, 2022.

Following a motion by Mr. Mills, seconded by Mr. Hines, the Board adjourned the regular meeting at 9:20 a.m. to go into an Executive Session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning: and personnel actions [3]. The motion passed by a vote of 3-0.

Roll call: Spencer Fricke yes
 Steve Mills yes
 Chuck Hines yes
 Ken Bryant yes

On a motion by Mr. Mills, seconded by Mr. Fricke, the Board reconvened the regular session at 9:32 a.m. (3 – 0). Mr. Mills reported that he has been informed a draft ordinance establishing an economic development fee on MMU's revenues is being revised and will be on the agenda at the City Council's April 4th meeting.

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The Board discussed their previous request, and continued desire, to have time to determine what MMU can do without negatively impacting its financial solvency. The Board discussed the need to evaluate and develop policies pertaining to issues such as reserves, insurance, and capital improvement planning before making an additional financial commitment to the City. The Board discussed the fact that these evaluations, and more, were recommended in the recent Peer Review.

At 10:20 a.m., Mr. Mills left the meeting. Communication with the City Council regarding these concerns was discussed. Following a motion by Mr. Fricke, seconded by Mr. Hines, the Board adjourned the regular meeting at 10:39 a.m. (2 – 0).

BOARD OF PUBLIC WORKS

/s/ Spencer Fricke, Secretary