

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

March 17, 2022

The Board of Public Works convened in regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Ken Bryant, President; Steve Mills, Vice President; Spencer Fricke, Secretary and Chuck Hines, Member. Also present was City Administrator JD Kehrman.

The agenda was approved on a motion made by Mr. Mills, seconded by Mr. Hines, with a vote of 3-0. The minutes of the March 4th meeting were approved as printed on a motion by Mr. Fricke, seconded by Mr. Mills, with a vote of 3-0.

Electric Distribution Director Doug Root requested approval from the Board to request bids to replace two trucks. Both trucks are 2006 model four-wheel drives, one having 75,000 miles and the other having 90,000 miles, and are used daily by the Assistant Electric Distribution Director and Electric Distribution Director. They would be either rotated through the utility or sold, depending on the Board's direction. Mr. Hines made a motion to request bids for two new 4X4, half-ton pickups. The motion was seconded by Mr. Mills and approved by a vote of 3-0.

Director Root then requested approval to replace broken concrete on the north side of the Electric Distribution Building. There is an area at the employee entrance that has settled, has several cracks and is beginning to break up. Mr. Mills made a motion to request proposals for concrete removal and replacement located on the north side of the Electric Distribution Building. The motion was seconded by Mr. Hines and approved by a vote of 3-0.

Director Root provided an update on the Southeast Substation project; the 15kV switchgear has been energized and is back in service, the old transformer is back in service. The new transformer is waiting for the oil containment system, circuit switcher and general installation material.

Water Treatment Plant Superintendent Travis Boss requested approval for the annual well maintenance and treatment. Three proposals were opened March 7th.

Well Maintenance RFP March 7, 2022	Quote
Flynn Drilling Co. P.O. Box 265 Troy, Missouri 63379	\$45,137.00
Layne-Western 620 S. 38 th St. Kansas City, Kansas 66106	\$52,344.00
C&B Equipment dba Douglas Pump 4719 Merriam Dr Shawnee, KS 66203	\$42,234.25

Superintendent Boss recommended C&B Equipment, they were the low bid and have performed this maintenance the last two years. Mr. Mills made a motion to accept the C&B Equipment Midwest Inc proposal to treat 5 wells and pull 2 well pumps for inspection and repair for \$42,234.25. The motion was seconded by Mr. Fricke and approved by a vote of 3-0.

Superintendent Boss stated the 18", #2 secondary basin valve was installed yesterday. The contractor for filter media replacement stated they would begin next week.

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Underground Facilities Director Grant Piper requested approval to begin a 1,200' sewer main replacement between North Jefferson Avenue and North Odell Avenue. The current pipe is a 6" clay main in poor shape and is not able to be cured-in-place because of its size. It will be increased to an 8" PVC pipe; one manhole will be added and two manholes will be replaced at an approximate cost of \$190,000. Mr. Hines made a motion to replace the sewer main between North Jefferson Avenue and North Odell Avenue with an approximate cost of \$190,000, using in-house labor and equipment. The motion was seconded by Mr. Fricke and approved by a vote of 3-0.

Director Piper added that he is drafting a Capacity Management Operation and Maintenance Plan for the wastewater collection system.

Human Resources Manager Megan Baldrige presented the need to advertise and accept applications for an additional Dispatch Operator for the Electric Production Department. There are several positions in Electric Production that will be eligible for retirement in the next few months, with one being a Dispatch Operator. Due to the amount of time it takes to fill and train for this skilled position she would like to start accepting applications as soon as possible. Mr. Mills made a motion to accept applications for one Dispatch Operator position. The motion was seconded by Mr. Hines and approved by a vote of 3-0.

Manager Baldrige added the annual wage and benefit review is close to being completed. Administrative Services has worked 1 year with no recordable injuries.

Wastewater Treatment Plant Superintendent Nolan Townsend reported the construction crew for the aeration and final clarifiers project was on-site March 14th, they are laying gravel for the job trailers, creating a road down the hill and demolishing the existing pad. There has also been a change in the mixers; two mixers will be added at no additional cost to MMU. He has been in contact with the spreader truck company; fabrication of the truck began at the end of February, which usually takes 35 days, once the truck is built it will take another 4 weeks for the installation of the bed and floatation tires.

IT & Broadband Director Jim Widel reported that his crews were busy splicing, pulling fiber and doing installs. The contractor is planning on starting again soon, weather permitting.

Electric Production Director Carl Crawford reported the NESHAP RICE testing is scheduled for May 10th and 11th. The hazardous waste inspection on February 23rd went well; he is waiting on the official report. The quarterly capacity test for units #7, #8, and #9 was done March 9th; all units ran well. The EIA-860 generation report was submitted February 28th. The EIA-923 will be submitted today. Working on the EIQ report. The RO/fogger building is scheduled to be delivered today. The #10 intercoolers were shipped to UPS Midstream for them to pressure test before shipping to us; they are scheduled to be delivered March 21st.

Controller Tony Bersano presented the payment schedule from Burns & McDonnell for the aeration basin and final clarifiers project at the Wastewater Treatment Plant.

General Manager Jeff Bergstrom presented the MoPEP statistics sheet and invoice. He has been working with Burns & McDonnell on the North Street Substation scope of work and plans. The sanitary sewer flow study kick-off meeting is March 24th.

Mr. Hines inquired of the status of the fueling station located on Benton Street. General Manager Bergstrom replied that project was being done by Municipal Services but he would reach out to them and report back. Mr. Hines then inquired if any response was sent to the Mayor about a possible economic

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development fee. General Manager Bergstrom replied after speaking with members of the Board, he responded to the City Administrator. Mr. Fricke asked if there would be separate meetings about the Peer Review recommendations or would the General Manager just take care of them. General Manager Bergstrom stated he has already been working on some of the items. Mr. Fricke then stated the Board should be giving direction to General Manager Bergstrom. Mr. Hines added that the Peer Review was something that was asked for and the Board and Management should take action on it. Mr. Mills stated he would like the Department Managers to list the priority they would like to see things get done. General Manager Bergstrom said he would work with Management and have things broken out with detail on how to get the recommendations done.

Mr. Hines made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 161,553.68
ELECTRIC OPERATING FUND	\$ 943,536.96
SEWER REVENUE FUND	\$ 135,895.93
INTERNET OPERATING FUND	\$ 36,214.85
NATURAL GAS OPERATING FUND	\$ 29.60
Total	\$ 1,277,231.02

The motion was seconded by Mr. Mills and passed with a vote of 3-0.

The next Regular Board meeting will be Thursday, March 31st, 2022.

Following a motion by Mr. Mills, seconded by Mr. Fricke, the Board adjourned the regular meeting at 9:48 a.m. to go into an Executive Session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning: legal, confidential or privileged information [1] and personnel actions [3]. The motion passed by a vote of 3-0.

Roll call: Steve Mills yes
 Chuck Hines yes
 Spencer Fricke yes
 Ken Bryant yes

BOARD OF PUBLIC WORKS
/s/ Spencer Fricke _____, Secretary