

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

January 13, 2022

The Board of Public Works convened in regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Ken Bryant, President; Steve Mills, Vice President; Spencer Fricke, Secretary and Chuck Hines, Member. Also present were City Administrator JD Kehrman, City Councilman Dewey Hendrix, MSDC Executive Director Cydney Mayfield and Carl Gerding.

The agenda was approved on a motion made by Mr. Mills, seconded by Mr. Fricke, with a vote of 3-0.

On a motion by Mr. Hines, seconded by Mr. Mills, the following Board of Public Works officers were elected by acclamation for 2022, following historical rotations.

Ken Bryant, President
Steve Mills, Vice President
Spencer Fricke, Secretary
Chuck Hines, Member

Mr. Bryant assumed the Chair.

In business from the audience, Mr. Bryant recognized MSDC Executive Director Cydney Mayfield. Ms. Mayfield gave a brief history of her background and recognized the role between economic development and utilities. She added that the City's broadband capability is underpromoted to current and prospective businesses; but she hopes to help remedy that.

Mr. Bryant then recognized City Administrator JD Kehrman and Councilman Dewey Hendrix. Mr. Kehrman gave thanks and compliments to General Manager Jeff Bergstrom and staff at the Wastewater Treatment Plant for how they handled questions that Fitzgibbon Hospital had concerning data compiled and reported to DNR for their Covid-19 Sewershed Surveillance Project.

The minutes of the December 30th meeting were approved as printed on a motion by Mr. Fricke, seconded by Mr. Mills, with a vote of 3-0.

Human Resources Manager Megan Baldrige presented a chart and explanation for the reorganization of the Electric Production Department. Mr. Mills made a motion to eliminate one Electric Production General Maintenance position and add one Electric Production Systems Maintenance position, to become effective January 16, 2022. The motion was seconded by Mr. Fricke and approved by a vote of 3-0.

Manager Baldrige then discussed the staffing in the Underground Facilities Department and explained the different classifications and why there are vacancies and/or overages in certain positions.

Wastewater Treatment Plant Superintendent Nolan Townsend presented bids for replacement of the two dump trucks that were damaged in the June 2021 flood. Four bids were received from three different vendors and all met specifications. They were sent to FEMA for approval and MMU management was instructed to proceed as normal.

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#04-22-WWTP Two Dump Trucks December 29, 2021	Bid	Make & Model	Delivery Time
Rush Truck Centers – KC Kansas City, MO 64161	\$100,935.00 ea. pkg: \$201,870.00	2023 International HV507	300+ days ARO
Rush Truck Centers – St. Louis St. Louis, MO 63110	\$101,620.00 ea. pkg: \$203,240.00	2023 International MV607	18 mo. (June 2023)
Scheppers International Truck Center Jefferson City, MO 65110	\$136,956.28	2022 International HV507	March 2022 in-Stock Unit 31-21
	\$109,583.14 ea. pkg: \$219,166.28	2023 International MV607	Early to Mid. 2023

Mr. Mills made a motion to accept the bid from Rush Truck Centers of Kansas City in the amount of \$201,870 for two 2023 International HV507 dump trucks. The motion was seconded by Mr. Hines and approved by a vote of 3-0.

Superintendent Townsend then mentioned a previous discussion of building a new breakroom in a different location of the Plant instead of remodeling the current one. He explained that after seeing cost estimates, it would be too costly and he recommends remodeling the current one. He also stated that with the berm being raised it will better protect more areas including the break room. On a consensus of the Board, it was agreed to get bids on remodeling the current breakroom.

Superintendent Townsend added the DNR pretreatment audit went well. KimHec Consulting was on site to assist and they have a follow-up meeting with her to discuss other items to help with the local limits analysis.

General Manager Jeff Bergstrom, reporting for Underground Facilities Director Grant Piper, presented the proposal from Burns & McDonnell for a Sanitary Sewer System Flow Study. This study will assist in identifying high flow, problem areas of inflow and infiltration (I & I) and will pinpoint problems on private lines. Mr. Hines made a motion to accept the proposal from Burns & McDonnell for engineering the system flow monitoring and flow analysis for a lump sum of \$128,000. The motion was seconded by Mr. Mills and approved by a vote of 3-0.

IT & Broadband Director Jim Widel updated the Board on progress of the broadband grant project; the contractor has finished North Highway 65 area #1 and has started area #2, with hopes to complete the area this week. He will then move to 240th Road, which should take approximately 4 weeks to complete, before being shut down due to frozen ground. MMU crews are participating in a fiber jetting demo. The cable plow trailer is complete and will be picked up sometime next week.

Water Treatment Plant Superintendent Travis Boss reported the revised drawings for the weigh belt feeder have been approved.

Electric Distribution Director Doug Root reported the Southeast Substation proposals for the general installation material were opened January 3rd, two were received and both were incomplete. However, he is waiting on an itemized price list before making a recommendation. There is also a problem with the oil containment system; the one engineers created in the specifications is no longer available, so it may have to be a separate line item. The switchgear was changed out on January 4th. Truck #317 has been repaired and is back in service.

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Electric Production Director Carl Crawford reported he is working on several different governmental reports and that Unit #6 ran on January 6th and 7th.

Controller Tony Bersano is working on the annual year-end report, it is close to completion. He has updated the interdepartmental loan rates to the current T-Bill rates. The loan application for MAMU is complete. He is working on detailed timesheets and invoices for FEMA/SEMA’s Category B reimbursement for the Wastewater Treatment Plant flooding. The new financial software will be running parallel with our current software starting January 24th, with the billing side to be running parallel in June. The new software will also be able to track lead and copper piping throughout the city and will be able to easier bill for net metering.

General Manager Jeff Bergstrom continues to research ARPA funds. He has been in contact with local banks to discuss possibly participating in financing of the Wastewater Treatment Plant improvements through MPUA. The project developer for the Grain Belt will be updating MPUA on their progress. General Manager Bergstrom added he had received notification from USDA that the funding for the second round grant has been released. He has also been working with other communities sharing our process of broadband services and the USDA grant process.

Mr. Mills made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 209,459.37
ELECTRIC OPERATING FUND	\$ 1,390,616.22
SEWER REVENUE FUND	\$ 154,361.64
INTERNET OPERATING FUND	\$ 108,217.01
NATURAL GAS OPERATING FUND	\$ 581.72
ELECTRIC CONSUMER DEPOSIT FUND	\$ 4,250.00
Total	\$ 1,867,485.96

The motion was seconded by Mr. Fricke and passed with a vote of 3-0.

The next Regular Board meeting will be Thursday, February 3rd, 2022.

Following a motion by Mr. Mills, seconded by Mr. Fricke, the Board adjourned the regular meeting at 9:31 a.m.to go into an Executive Session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning: lease, purchase or sale of real estate [2] and personnel actions [3]. The motion passed by a vote of 3-0.

Roll call: Steve Mills yes
 Spencer Fricke yes
 Chuck Hines yes
 Ken Bryant yes

BOARD OF PUBLIC WORKS
/s/ Spencer Fricke, Secretary