

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

April 1, 2021

The Board of Public Works convened in regular session in the Martin Community Center conference room at 8:29 a.m. Board members present were Wick Jacobi, President; Ken Bryant, Vice President; Steve Mills, Secretary and Spencer Fricke, Member. Also present were City Administrator Dave Haugland, and City Council Member Leon Thompson.

The agenda was approved on a motion made by Mr. Bryant, seconded by Mr. Mills. The minutes of the previous meeting were approved as printed on a motion by Mr. Mills, seconded by Mr. Bryant.

General Manager Jeff Bergstrom presented a 30 year anniversary packet to Megan Baldrige and recognized her efforts and dedication to the utilities.

In business from the audience, City Council Member Leon Thompson stated that after speaking with Underground Facilities Director Grant Piper, Municipal Services Director Bill Anderson and Director Piper had been in contact with each other about work to be done on the section of North English Avenue that is being proposed for sewer main replacement.

Human Resource Manager Megan Baldrige requested a continuation of a leave of absence for Chris Case until August 1, 2021. On a motion made by Mr. Mills, seconded by Mr. Bryant, the Board approved continuing Chris Case's leave of absence until August 1, 2021, if needed, with continuation of health insurance premiums.

Manager Baldrige then requested a continuation of a leave of absence for Mike Welborn until August 3, 2021. On a motion made by Mr. Mills, seconded by Mr. Bryant, the Board approved continuing Mike Welborn's leave of absence until August 3, 2021, if needed, with continuation of health insurance premiums.

Manager Baldrige informed the Board of a staffing shortage in Electric Production caused by COVID-19 and the recent 24 hour operation of Unit #6. Management is evaluating options to relieve the strain on the department. She will be advertising for summer help positions soon. One of the AED's at the Water Treatment Plant failed and has been sent off for diagnostics, but the cost of repair is not feasible compared to the cost of a replacement unit; she will go through the State contracts to replace it.

Underground Facilities Director Grant Piper requested Board approval to renovate the North Street Pump Station. It was constructed in 1945 with the last renovations done in 1989. Request for qualifications were sent out in December. There were six responses opened on March 9th. After reviewing all the qualifications Director Piper recommended using the firm of Burns & McDonnell; they have done projects similar to this one for other communities our size and larger. On a motion made by Mr. Mills, seconded by Mr. Bryant, the Board agreed to use Burns & McDonnell for engineering and design of the North Street Pump Station renovations.

Director Piper then requested permission to replace a section of sewer main on North English. This is the third and final phase; it will complete the section of main from West Porter Street to Ohio Street, which consists of approximately 500 feet of 8 inch main and two manholes. On a motion made by Mr. Bryant, seconded by Mr. Mills, the Board approved replacing the sewer main on North English Avenue from West Porter Street to Ohio Street with an approximate cost of \$80,000, using in-house labor and equipment.

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Director Piper then stated the 2021 CIPP project has been put on hold until the final cost for Wastewater Treatment Plant improvements is known.

Wastewater Treatment Plant Superintendent Nolan Townsend reported the HVAC for the Headworks Control Room has been malfunctioning for the last few summers and asked for approval to request proposals to replace it. On a motion made by Mr. Fricke, seconded by Mr. Mills, the Board approved replacing the HVAC at the Headworks Control Room.

Superintendent Townsend then stated that from March 18th through March 31st, 90 million gallons of wastewater had been treated at the Plant. The headworks basement flooded on the 18th and the basin nearly overflowed. Burns & McDonnell is reviewing the original design and is working on a solution.

Superintendent Townsend commented the bids for a new spreader truck were opened, but only 1 was received and it was over budget. He will be looking into the State contracts or possibly rebidding.

Water Treatment Plant Superintendent Travis Boss presented proposals for the 2021 well maintenance. Three proposals were opened on March 25th. This year five wells will be treated and two will be pulled for inspection and repair. Superintendent Boss recommended the proposal from C&B Equipment Midwest, Inc. dba Douglas Pump. On a motion made by Mr. Bryant, seconded by Mr. Mills, the Board accepted the proposal from C&B Equipment Midwest, Inc. dba Douglas Pump for the lump sum amount of \$40,389.75.

Superintendent Boss then stated the elevator was repaired on March 26th and is back in operation. The contractor will be on site April 12th to install the wash water recovery system.

Electric Distribution Director Doug Root requested replacing truck #302. It is a 2005 model F-550 and is used to pull the department's heavy equipment to jobsites. He would like to replace it with a similar unit with a diesel engine. On a motion made by Mr. Mills, seconded by Mr. Bryant, the Board approved requesting bids for a new one-ton four-wheel-drive cab and chassis and a flat bed truck body.

Director Root provided an update on the Southeast Sub 161kV SF6 Circuit Breaker 111B Replacement. It was switched out on Monday, March 23rd. The Field Service Technician is scheduled to be at the substation on Tuesday April 6th, to test and commission the breaker.

Director Root then presented the bids received for the new transformer and 161kV switchgear for the Southeast Substation. Three bids were received and have been passed on to the engineering firm, LD&B; they are in the process of reviewing them and he hopes to have a recommendation at the April 15th Board meeting.

Director Root also updated the Board that the forklift will be delivered at the end of April, and the second truck will be delivered the end of May or first of June.

Electric Production Director Carl Crawford updated the Board on the Power Plant demolition project. He is assessing the best route to remove the concrete slab and foundation two feet below grade. Ahren's had included an alternate in their original bid to complete the work for \$280,000, which included backfilling with clean dirt. He is reviewing options for Ahrens to do the concrete removal while the equipment is onsite with MMU doing the dirt backfill work. There was a fire at the job site on March

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22nd; it was caused by sparks falling off a cutting torch that had landed on a pile of rubber roofing material and insulation. The Marshall Fire Department responded and had it out in a matter of a few minutes. There were no injuries or property damage.

Director Crawford then stated he is waiting on quotes for field representative to complete work at units 10 & 11.

IT & Broadband Director Jim Widel reported that the 3,300 customer milestone had been reached. Fiber crews have installed 1,000 feet of fiber on Lantern Avenue. He is working on plans, ordering and receiving materials for the Park cameras.

Controller Tony Bersano presented the financial comparisons for each department for the month of February. He provided a chart of Revenue and Expenses for February versus year-to-date. Revenue is down from last year, which is due to the 7.5% electric rate discount and expenses are up due to the Power Plant demolition.

Controller Bersano then stated he had gotten a request from a customer asking how much Payments/Services in Lieu of Taxes (PILOT) that MMU had provided to the City of Marshall. He could only go back to 1972; since then, MMU has given the City of Marshall \$57,387,604 in PILOT and services like street lighting, fire hydrant maintenance, and donated labor. In 2017, MMU started donating the City's utilities, which has totaled \$863,854 over the past four years. Additionally, in January 2018, MMU stopped retaining 4% of the City's trash fees for providing the billing and collection services.

Controller Bersano then provided a cash summary, by department, for the month of February. He also went over each of the funds, why they were established and how they are to be used. He stated the funding for the aeration basin and final clarifiers for the Wastewater Treatment Plant is being reviewed. The MoPEP wholesale power bill for the month of February totaled \$2,768,222. MoPEP is working with him on options for payment. He has received the DACA agreement for round 2 of the broadband grant. He met with a net metering customer to go over their bills and spoke with their solar panel provider.

General Manager Jeff Bergstrom thanked Controller Bersano for all his work on the financial reports he provided to the Board. He then discussed the MoPEP Committee meeting he attended on March 30th. Most of the discussion was about the increase in costs from February and the relief payback schedule and that true-ups will happen through June. Also discussed and approved was the addition of language to Exhibit E (capacity credits). It would prevent non CI-RICE compliant units from receiving capacity payments.

General Manager Bergstrom also stated changes to the broadband grant bid document had been made and resent to USDA for their approval. He discussed the solar farm purchase/lease with MoPEP. Renewable energy credit information will be relayed to customers.

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On a motion by Mr. Bryant, seconded by Mr. Mills, accounts payable were approved and warrants ordered issued from the following funds:

WATER OPERATING FUND	\$ 243,274.70
ELECTRIC OPERATING FUND	\$ 504,549.14
SEWER REVENUE FUND	\$ 138,099.61
INTERNET OPERATING FUND	\$ 132,962.72
NATURAL GAS OPERATING FUND	\$ 17,540.89
ELECTRIC CONSUMER DEPOSIT FUND	\$ 160,486.20
Total	\$ 1,196,913.26

The next Regular Board meeting will be Thursday, April 15th, 2021.

On a motion by Mr. Bryant, seconded by Mr. Mills, the Board adjourned the regular meeting at 9:52 a.m. to go into an Executive Session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning: legal, confidential, or privileged information [1] and personnel actions [3].

Roll call: Wick Jacobi yes
 Ken Bryant yes
 Steve Mills yes
 Spencer Fricke yes

BOARD OF PUBLIC WORKS
/s/ Steve Mills, Secretary