

## MARSHALL MUNICIPAL UTILITIES

75 East Morgan  
Marshall, MO 65340

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May 17, 2018

The Board of Public Works convened in regular session at 8:30 a.m. at the Marshall Municipal Utilities Business Office. Board members present were Ken Bryant, President; Spencer Fricke, Secretary; Steve Mills, Vice President and Wick Jacobi, Member. Also present were City Councilmen Dewey Hendrix and Ron Ott.

The agenda was approved on a motion by made by Mr. Mills, seconded by Mr. Jacobi. General Manager Kyle Gibbs reviewed the safety briefing. The minutes of the previous meetings were approved as printed on a motion by Mr. Mills, seconded by Mr. Fricke.

Electric Distribution Director Jeff Bergstrom requested of the Board to continue converting overhead single phase to underground. Currently his crews are working on Edsel Ave and Grant Ave, and would like to start on S. Miami Ave and S. Benton Ave from Crestwood Dr to N. Lake Dr. Currently, there are close to 500 customers that have their services buried, which saves money on tree trimming and down power lines. On a motion made by Mr. Mills, seconded by Mr. Jacobi, the Board approved replacing overhead lines with underground in walkway easements between S. Miami Ave and S. Benton Ave from Crestwood Dr to N. Lake Dr.

Director Bergstrom then requested the Board to increase the tree trimming budget by \$50,000. He explained there is some work needed to be done in town and also for Municipal Services and if we add to the project now, there wouldn't be a need to do tree trimming next year. On a motion made by Mr. Fricke, seconded by Mr. Jacobi, the Board approved increasing the tree trimming agreement by \$50,000.

Director Bergstrom updated the Board on the 161kV Emergency Tie project. The contract drawings have been approved. It is now with the material supplier for quotes and lead times for materials.

Underground Facilities Director Grant Piper informed the Board that Bartlett & West was chosen to do the feasibility study for the High Street Sewer Main Project with a not to exceed cost of \$1,750.00. This should be complete by end of July.

Electric Production Director Carl Crawford informed the Board of the Continuous parametric Monitoring Systems CPMS audit. Testing is required by the DNR for all Reciprocating Internal Combustion Engine (RICE) Generation and is scheduled for May 30<sup>th</sup>. The new control room is almost complete. And, the storage building at the Recycle Center has been cleaned out and LED lighting installed to allow storage space for the various additional materials coming from ConAgra to be recycled. He then discussed the Power Plant Statistics and Recycle Center Statistics.

Water Treatment Superintendent Kenny Clause gave an update to the THM reduction project. The High Service Building is 'dried in' and the hoist has been installed; the Administration Building has had the tile floors installed and is almost complete; they are starting to do landscaping and get the site to 'grade'.

Wastewater Treatment Superintendent Nolan Townsend presented pictures and went over the North Aeration Bridge failure. A block that holds the diffuser rack broke, causing it to drop and bend. It will be drained for repairs next week.

Administrative Services Director Ken Gieringer stated he is working on gathering information from each department for next year's budget.

Human Resources Manger Megan Baldrige informed the Board of a meeting she and Director Gieringer had with a loss control consultant representing our auto, property, and liability insurance carrier. She informed the Board that there are nine seats open for the Confined Space Training. She has been in contact with Dave Haugland to offer these open seats to any city employee who is interested.

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General Manager Kyle Gibbs updated the Board on a few items. Bids for the roof replacement of the Water Treatment and Wastewater Treatment Plants have been sent out and are due back by June 4<sup>th</sup>. Items of interest in the Legislative Session are:

- ‘Last Mile’ broadband bill was passed. It offers 50% grant on getting high speed fiber to rural cities. He is researching details into using this to get fiber to the Water Plant.
- Prevailing Wage bill was rewritten to change the way wages are calculated and sets the limit at \$100,000 for not qualifying for prevailing wage. It should pass this week.

Met with the County Engineer, MSDC, and the City regarding The Junction. Items discussed were who will operate the sewer district at the Junction. The hydraulic study that the Board committed to finance last fall is still needed by the Water District and County. It will determine the best route to get water to the Junction. On a consensus of the Board, they agreed to pay for the study in order to keep the project moving along.

Working on updating the USDI contract; it should be ready for the next Board meeting.

On a motion by Mr. Jacobi, seconded by Mr. Fricke, accounts payable were approved and warrants ordered issued from the following funds:

WATER OPERATING FUND	\$ 136,057.29
ELECTRIC OPERATING FUND	\$ 1,282,082.22
SEWER REVENUE FUND	\$ 147,624.14
INTERNET OPERATING FUND	\$ 55,404.57
NATURAL GAS OPERATING FUND	\$ 3,636.47
ELECTRIC CONSUMER DEPOSIT FUND	\$ 22,625.00
<b>Total</b>	<b>\$ 1,647,429.69</b>

The next Regular Board meeting will be Thursday May 31<sup>th</sup>, 2018.

On a motion by Mr. Mills, seconded by Mr. Fricke, the Board adjourned the regular meeting at 9:14 a.m. to go into an executive session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning: legal, confidential or privileged information [1]

Roll call: Steve Mills      yes  
Spencer Fricke      yes  
Wick Jacobi      yes  
Ken Bryant      yes

BOARD OF PUBLIC WORKS  
\_\_\_\_\_, Secretary