

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

October 11, 2018

The Board of Public Works convened in regular session at 8:30 a.m. at the Marshall Municipal Utilities Business Office. Board members present were Ken Bryant, President; Steve Mills, Vice President; Spencer Fricke, Secretary; and Wick Jacobi, Member. Also present were Dave Haugland, City Administrator, Dewey Hendrix and Ron Ott, City Councilmen and Tim Schulte, Representative for Missouri Valley College.

The agenda was approved on a motion by made by Mr. Mills, seconded by Mr. Jacobi. General Manager Kyle Gibbs reviewed the safety briefing. The minutes of the previous meetings were approved as printed on a motion by Mr. Mills, seconded by Mr. Fricke.

In business from the Audience, Tim Schulte with Missouri Valley College presented the Board information on the College's expansion and their need for two water main extensions and fire protection services. Mr. Schulte requested the Board's assistance with costs incurred. Mr. Bryant thanked Mr. Schulte for coming and stated the Board would take his request under advisement and would let him know of their decision at a later date.

Electric Production Director Carl Crawford presented the results of the bid opening for a skid steer for the Recycle Center.

Bid #10-18-EP Skid Steer (Trails RPC Grant)	
Company	Bid Price
Bobcat of St. Louis 1101 N. Lenway Drive Columbia, MO 65202	\$35,472.96
Riggins R-CO P.O. Box 219 Marshall, MO 65340	\$37,210.00
Victor L. Phillips Co. 4100 Gardner Avenue Kansas City, MO 64120	\$37,275.00
Marshall Service Center 1714 Commerce Drive Marshall, MO 65340	\$37,969.00
Crown Power & Equipment 1881 E. Prathersville Rd Columbia, MO 65202	\$43,800.00 Includes camera

After reviewing the bids and understanding the amount of service involved keeping a skid steer in operation Director Crawford recommends the bid from Riggins R-Co. Although it is not the lowest bid amount, if you take into consideration the time, travel and down time involved to have a machine serviced out of town, in the long-run the low bidder would not be the best choice. After discussion between Board members, a motion was made by Mr. Mills, seconded by Mr. Jacobi; the Board accepted the bid from Riggins R-CO of Marshall Mo in the amount of \$37,210.00.

Director Crawford then reported on the catalyst element inspection on Units #10 & #11, all seals looked well. He then reported the problem of Unit #11 switching over to dual fuel was a computing relay, a new one has been ordered.

Underground Facilities Director Grant Piper requested the Board to authorize purchasing dechlorinating attachments for the fire hydrants to be used during yearly flushing. Due to the new disinfection process at the Water Treatment Plant, DNR is requiring that 100% of chlorine residual to be removed from water being discharged from fire hydrants. On a motion made by Mr. Jacobi, seconded by Mr. Mills, the Board authorized purchasing 6 dechlorinating attachments at an approximate cost of \$900 each.

Director Piper then provided an update on the water tower painting; they should finish cleaning it today and painting will start Monday October 15th, and placement of the schools logos is being discussed. The High Street sewer main replacement is 70% complete. The CIPP project is being completed today.

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Electric Distribution Director Jeff Bergstrom presented bids for constructing the 161kV emergency tie.

Bid #08-18-ED Emergency 161kV tie Construction	
PAR Electrical Contractors 4770 N Belleview Ave, Ste 300 Kansas City, MO 64116	\$1,574,559
Sturgeon Electric 3401B NW US Hwy 24 Topeka, KS 66618	\$1,784,845

Director Bergstrom recommended using PAR Electrical Contractors. The amounts shown include removing the old line, installing the switch and taxes. Once we provide a tax exempt letter, the amount of tax shown in PAR’s bid (\$48,715.00) will be reduced to \$1,615 for consumables, bringing the bid total down to \$1,527,459.00. Plans are to start in January 2019 and possibly be complete by March/April 2019. On a motion made by Mr. Mills, seconded by Mr. Fricke, the Board requested the City Council approve an ordinance authorizing the Mayor to sign a contract with PAR Electrical Contractors for the construction of the emergency 161kv in the amount of \$1,527,459.00

Director Bergstrom gave an update on the AMI meter conversion; to date, almost 5,000 have been installed. He received the oil samples from transformers pulled from the old Hab Center property; they are all clean. He is working with the Public School District on an electrical plan for the Spainhower building

Wastewater Treatment Superintendent Nolan Townsend updated the Board on the headwork’s pumps. He has sent repair requests to four companies. The gearbox in the spreader truck has been fixed. The lab audit report from the Department of Health and Senior Services was received; they made three recommendations. Superintendent Townsend is working on a response to them.

Water Treatment Superintendent Kenny Clause reported the new high service pumps were put into use Monday, October 1st. DNR will be on site tomorrow, October 12th, to review and okay the chloramines options.

Administrative Services Director Ken Gieringer reported he is working on gathering and providing data and files to the auditors for the annual fiscal year audit.

Human Resource Manager Megan Baldrige provided an update on the health benefits; all employees have completed their easyapp questionnaire, we’ve had two companies decline to provide quotes saying they couldn’t be competitive with the renewal we received, we’ve received several proposals for ancillary services, we were provided a demonstration of a paperless benefits system, and we are receiving proposals for voluntary benefit proposals. She will have a recommendation for the Board in November. The Employee Appreciation Lunch will be October 23rd.

General Manager Kyle Gibbs presented the Board an annual agreement for funding the Marshall Saline Development Corporation activities through September 30, 2019. The agreement states MMU will pay MSDC \$30,000 on an annual basis which is renewed automatically unless terminated. No action was taken. General Manager Gibbs updated the Board on the Annual MPUA Conference he and Jeff Bergstrom attended. He discussed the MoPEP billing, explaining the changes MMU will see.

On a motion by Mr. Mills, seconded by Mr. Fricke, accounts payable were approved and warrants ordered issued from the following funds:

WATER OPERATING FUND	\$ 162,760.66
ELECTRIC OPERATING FUND	\$1,793,752.67
SEWER REVENUE FUND	\$ 172,776.34
INTERNET OPERATING FUND	\$ 55,160.86
NATURAL GAS OPERATING FUND	\$ 2,695.68
Total	\$ 2,187,146.21

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In other business, the Board further discussed Missouri Valley College’s request. Director Piper presented a detailed cost of the three phases of work they will need to have done. The *first phase* is approximately 800' of 6" main to service the building’s water service and fire sprinkler needs at a cost for labor, equipment and materials of \$30,527.08. The *second phase* is approximately 600' of 6" main to provide fire protection to the building at a cost for labor, equipment and materials of \$25,125.44. Making the total cost to \$55,652.52.

First Phase		Second Phase		
Labor	\$12,000.00	Labor	\$9,600.00	Labor Total: \$21,600
Equipment	\$8,650.00	Equipment	\$6,994.00	Equipment Total: \$15,644.00
	\$20,650.00		\$16,594.00	\$37,244.00
Material	\$9,877.08	Material	\$8,531.44	Material Total: \$18,408.52
Grand Total	\$30,527.08	Grand Total	\$25,125.44	\$55,652.52

On a motion was made by Mr. Jacobi, seconded by Mr. Fricke, the Board agreed to waive the labor and equipment cost for phase one and two, in the amount of \$37,244.00.

A third phase of approximately 320' of 6" main will be needed to complete a loop to be funded and installed by MMU at a cost of \$9,008.83. All work will be done by MMU with in-house labor and equipment. On a motion made by Mr. Mills, seconded by Mr. Jacobi, the Board agreed to approve installation of approximately 320' of 6" main to complete the loop at MVC at a total cost of \$9,008.83 with in-house labor and equipment. All cost to be assumed by MMU

The next Regular Board meeting will be Wednesday October 31th, 2018.

On a motion by Mr. Fricke, seconded by Mr. Mills, the Board adjourned the regular meeting at 10:03 a.m. to go into an executive session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning: legal, confidential or privileged information [1].

- Roll call: Spencer Fricke yes
- Steve Mills yes
- Wick Jacobi yes
- Ken Bryant yes

BOARD OF PUBLIC WORKS
_____, Secretary