

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

January 16, 2019

The Board of Public Works convened in regular session at 8:30 a.m. at the Marshall Municipal Utilities Business Office. Board members present were Steve Mills, President; Spencer Fricke, Vice President; Wick Jacobi, Secretary; and Ken Bryant, Member. Also present was City Councilman Dewey Hendrix.

The agenda was approved on a motion made by Mr. Bryant, seconded by Mr. Fricke. General Manager Jeff Bergstrom reviewed the safety briefing. The minutes of the previous meeting were approved as printed on a motion by Mr. Jacobi, seconded by Mr. Bryant.

Administrative Services Director Ken Gieringer presented the Board three resolutions to change authorized signatures on the bank accounts. With the pending retirement of both General Manager Kyle Gibbs and Administrative Services Director Ken Gieringer the bank accounts need updated to the new General Manager Jeff Bergstrom and Administrative Services Director Tony Bersano. On a motion made by Mr. Bryant, seconded by Mr. Jacobi, the Board approved the resolutions updating the authorized signatures for MMU to new General Manager Jeff Bergstrom and Administrative Services Director Tony Bersano effective February 1, 2019.

Water Treatment Superintendent Kenny Clause reported the winter flow has more of a margin of error which is giving the staff an opportunity to learn the new disinfection process better. Due to the weather, the new 480 transformer hasn't been able to be changed.

Wastewater Superintendent Nolan Townsend updated the UV disinfection system. Parts have been ordered and are expected to arrive mid February. This will provide ample time to get them installed and ready to be turned on April, 1.

Electric Distribution Director Doug Root reported on the January 11-13 snow storm. 170 customers reported outages. The new AMI meters and electronic connection to the dispatchers and customer service helped crews to easily pinpoint them. The tree trimming and overhead to underground conversion also helped keep outages at a minimum.

Underground Facilities Director Grant Piper announced that the Owner's Supervised Plan has been approved by DNR and has been received. This is good for 5 years.

Electric Production Director Carl Crawford updated the Board on several projects. The replacement lighting for the Recycle Center has been ordered. Sealed bids for selling the Mustang skid steer will be opened at 1:30 p.m. today. 330 tons of cardboard were handled in December.

Human Resource Manager Megan Baldrige presented a preliminary re-organizational chart for proposed IT/Fiber and Administrative Services Departments. The plan is to create a separate IT/Broadband Department and move them from Administrative Services Department. There will be a retirement reception for General Manager Kyle Gibbs on January 31, from 2-4 at the Service Center.

General Manager Jeff Bergstrom reported on an upcoming grant. The Region F Solid Waste District has funds available for an 85% / 15% match grant. The application is due February 28. We would like approval to apply for these funds to replace the 25 year old spreader truck at the Wastewater Plant. This truck is used to apply sludge from the treatment process to area farmland, instead of putting it in a landfill. On a motion made by Mr. Jacobi, seconded by Mr. Bryant, the Board approved authorizing management to apply for the grant and set aside money from the Wastewater Department to support the 15% match

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required by the Solid Waste District to purchase a new spreader truck, pending approval of the grant application.

General Manager Bergstrom then stated the grant application for the Volkswagon Trust Government Truck Program was submitted January 8. We requested \$46,000, a 50% match, to replace a dump truck chassis. We should hear something by late February or March.

He has spoken with the Public School Assistant Superintendent to discuss concerns of the existing utility infrastructure and their future plans. He and Nolan Townsend will be attending a wastewater pretreatment workshop January 17, at the MoPEP offices. The Public Service Commission is expected to rule on the Grain Belt line in March. The Region F Solid Waste District will be meeting in the MMU Board Room to review and award grants on March 7.

On a motion by Mr. Bryant, seconded by Mr. Fricke, accounts payable were approved and warrants ordered issued from the following funds:

WATER OPERATING FUND	\$ 250,859.01
ELECTRIC OPERATING FUND	\$ 1,556,727.78
SEWER REVENUE FUND	\$ 130,499.26
INTERNET OPERATING FUND	\$ 50,649.26
NATURAL GAS OPERATING FUND	\$ 3,501.17
ELECTRIC CONSUMER DEPOST FUND	\$ 3,300.00
Total	\$ 1,995,536.48

The next Regular Board meeting will be Thursday January 31st, 2019.

On a motion by Mr. Bryant, seconded by Mr. Fricke, the Board adjourned the regular meeting at 9:08 a.m. to go into an executive session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning: Personnel Actions [3].

Roll call: Ken Bryant yes
 Spencer Fricke yes
 Wick Jacobi yes
 Steve Mills yes

BOARD OF PUBLIC WORKS
_____, Secretary