

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

May 31, 2018

The Board of Public Works convened in regular session at 8:30 a.m. at the Marshall Municipal Utilities Business Office. Board members present were Ken Bryant, President; Spencer Fricke, Secretary; Steve Mills, Vice President and Wick Jacobi, Member. Also present were City Councilman Ron Ott.

The agenda was approved on a motion by made by Mr. Mills, seconded by Mr. Fricke. General Manager Kyle Gibbs reviewed the safety briefing. The minutes of the previous meetings were approved as printed on a motion by Mr. Mills, seconded by Mr. Jacobi.

Wastewater Treatment Superintendent Nolan Townsend gave an update on the Aeration Basins. A quote was received from Schieber to realign the bridge wheels for all four basins in the amount of \$6,620. This is a basic maintenance item to keep the wheels from wearing unevenly. A consensus of the Board was reached to approve the quote and work. Superintendent Townsend also updated the Board on the filter building sludge conveyor chain track. The piece that has broken was installed around 1985. A quote for a replacement has been received for \$11,000, but he has found a less expensive replacement.

Water Treatment Superintendent Kenny Clause gave an update to the THM reduction project. A final check list of the Admin building is being created. He provided an explanation of the fluctuation of the chlorine levels. General Manager Kyle Gibbs then informed The Board of change order #8 that was requested by the Contractor to do work on stabilizing backfill in areas of that did not pass the compaction test. On a motion made by Mr. Jacobi, seconded by Mr. Mills, the Board approved change order #8 in the amount of \$2,133 to repair backfill compaction, subject to Management's review.

Electric Production Director Carl Crawford stated the Recycle Center storage building has been cleaned out and new LED lighting has been installed. Unit #6 has been dispatched a few times within the last few weeks.

Electric Distribution Director Jeff Bergstrom reported that routers have been received for the AMI meter project and all but a few have been installed. Director Bergstrom then updated the Board on the 161kV Emergency Tie project; the contract is being reviewed, and he has received lead times on materials. He also showed the Board a picture where recent flooding caused severe erosion on the transmission line. The area was stabilized with rock and he will continue to monitor it.

Underground Facilities Director Grant Piper informed the Board the North English Sewer Replacement project is going well. The bids for painting the Water Tower will be going out this week; they will be due back July 13th. Visu-sewer will start the CIPP lining August 13th.

Administrative Services Director Ken Gieringer stated he is compiling information for the 2018/2019 budget.

Human Resources Manger Megan Baldrige informed the Board one of the fleet vehicles was found to have damage to the rear fender and quarter panel. This just confirms the need for a Vehicle Pre-Trip Process, as requested by our insurance carrier.

General Manager Kyle Gibbs provided the Board with research done on the possibility providing sewer service at The Junction.

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On a motion by Mr. Fricke, seconded by Mr. Jacobi, accounts payable were approved and warrants ordered issued from the following funds:

WATER OPERATING FUND	\$ 99,655.67
ELECTRIC OPERATING FUND	\$ 814,937.81
SEWER REVENUE FUND	\$ 39,556.35
INTERNET OPERATING FUND	\$ 19,465.35
NATURAL GAS OPERATING FUND	\$ 4,335.86
ELECTRIC CONSUMER DEPOSIT FUND	\$ 6,300.00
Total	\$ 984,251.04

The next Regular Board meeting will be Thursday June 14th, 2018.

On a motion by Mr. Jacobi seconded by Mr. Mills, the Board voted unanimously to adjourn the regular meeting at 9:20 a.m.

BOARD OF PUBLIC WORKS
/s/ Spencer Fricke, Secretary