

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

March 1, 2018

The Board of Public Works convened in regular session at 8:45 a.m. at the Marshall Municipal Utilities Business Office. Board members present were Ken Bryant, President; Steve Mills, Vice President; Spencer Fricke, Secretary; Wick Jacobi, Member was absent. Also present were Councilman Dewey Hendrix, and Councilman Ron Ott.

The agenda was approved on a motion by Mr. Mills, seconded by Mr. Fricke. General Manager Kyle Gibbs reviewed the safety briefing. The minutes of the previous meetings were approved as printed on a motion by Mr. Fricke, seconded by Mr. Mills.

Underground Facilities Director Grant Piper presented a request to bid the 2018 Cured-In-Place-Pipe (CIPP) Project. This year's project will include approximately 10,000 feet of 6", 8", 10", 12" and 15" of sewer main to rehab. On a motion made by Mr. Mills, seconded by Mr. Fricke, the Board approved to request bids for CIPP rehabilitation of approximately 10,000 feet of 6", 8", 10", 12" and 15" of sewer main.

Director Piper then discussed the Operator's Stakeholder meeting that he, Kenny Clause and Nolan Townsend attended. Missouri's Department of Natural Resources (DNR) is concerned with the amount of licensed water and wastewater operators there are in the state. The trend in the state is people are retiring from those positions faster than they are being filled.

Wastewater Treatment Superintendent Nolan Townsend updated the Board on the headworks VFD; it should be arriving March 2nd. One of the elevated walkway's to provide a safer access to the sludge holding basin is complete.

Water Treatment Superintendent Kenny Clause updated the Board on the THM reduction project; substantial completion is expected to be mid May. Superintendent Clause then reviewed the annual well maintenance bids with the Board. The three bids received were:

Well Maintenance Quotes February 16, 2018	Quote
Douglas Pump 4719 Merriam Drive Overland Park, Kansas 66203 Doug Smith	\$34,160
Flynn Drilling Co. P.O. Box 265 Troy, Missouri 63379 Danny Flynn	\$35,037
Layne-Western 620 S. 38 th St. Kansas City, Kansas 66106 Chris Ricks	\$41,275

On a motion made by Mr. Fricke, seconded by Mr. Mills the Board approved accepting Douglas Pump's bid of \$34,160 for annual well maintenance.

Electric Production Director Carl Crawford informed the Board the Recycling Center is working well. A few adjustments were made to the baler, repairs made to the Gehl skid steer, and there was a load of #4 clear plastic and a load of mixed/colored/blue plastic shipped. All annual reports have been submitted. General Manager Gibbs mentioned he had been asked about the demolition of the Power Plant building and that Director Crawford and power plant personnel are working on it to minimize the need for outside help for a few years.

Administrative Services Director Ken Gieringer provided a budget outline for long term needs such as equipment replacement and upgrades for the Electric Distribution..

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General Manager Kyle Gibbs provided an update on the Annual Wage and Benefit Review on behalf of Human Resource Manager Megan Baldrige. The survey is not only used by MMU, but also utilized by the City of Marshall as well as many other municipalities and utilities. General Manager Gibbs then updated the Board on the MOPEP Service and Rates Committee Meeting he attended. He announced that MMU will be hosting an MPUA Spring Tech Workshop. It will be held at the Martin Community Center on March 14th, and a session will also be held in Lebanon on March 15th. He provided an update on the Eastern District Court of Appeals ruling on the proposed Grain Belt DC transmission line, it was transferred to the Missouri Supreme Court.

Electric Distribution Director Jeff Bergstrom gave a brief reason for the cause of the power outage on February 22nd. A meeting with the engineers for the 161kV Emergency Tie Line was held; the soil boring data has been received and they are working on the specifications for the foundation, the weather has slowed down the work on the right-of-way area. Contract tree trimmers have started, but also slowed down due to weather.

On a motion by Mr. Mills, seconded by Mr. Fricke, accounts payable were approved and warrants ordered issued from the following funds:

WATER OPERATING FUND	\$ 140,804.82
ELECTRIC OPERATING FUND	\$ 650,490.72
SEWER REVENUE FUND	\$ 42,186.13
INTERNET OPERATING FUND	\$ 25,832.90
NATURAL GAS OPERATING FUND	\$ 155.42
ELECTRIC CONSUMER DEPOSIT FUND	\$ 6,075.00
SEWER EQUIPMENT FUND	\$ 23,352.13
Total	\$ 888,897.12

The next Regular Board meeting will be Thursday March 15th, 2018.

On a motion by Mr. Mills seconded by Mr. Fricke, the Board voted unanimously to adjourn the regular meeting at 9:38 a.m.

BOARD OF PUBLIC WORKS
/s/ Spencer Fricke, Secretary