

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

February 15, 2018

The Board of Public Works convened in regular session at 8:30 a.m. at the Marshall Municipal Utilities Business Office. Board members present were Ken Bryant, President; Steve Mills, Vice President; Spencer Fricke, Secretary and Wick Jacobi, Member. Also present were City Administrator Dave Haugland, Councilman Dewey Hendrix, and Councilman Ron Ott.

The agenda was approved on a motion by Mr. Mills, seconded by Mr. Fricke. General Manager Kyle Gibbs reviewed the safety briefing. The minutes of the previous meetings were approved as printed on a motion by Mr. Fricke, seconded by Mr. Jacobi.

In business from the audience, Assistant Superintendent Dr. Lorenz of Marshall Public School requested the Board consider lowering the School's January water bill for account #2510 to their average of \$179. The request is being made due to a water line break on the Habilitation Center property owned by the State of Missouri. Only one water meter serves the entire Habilitation Center campus. The break was in the Habilitation Center Power Plant Maintenance Building in an area of the property not controlled by the school. The Board discussed the standard forgiveness policy allowed by Management which would only allow reducing their January bill by approximately 50%. The January bill was \$34,392.76 on 6,048,000 gallons of water. On a motion made by Mr. Mills, seconded by Mr. Fricke, the Board approved to return the January bill to the original amount of \$179.

Wastewater Treatment Superintendent Nolan Townsend updated the Board on the issue with the sludge holding basin pump; a new one has been installed. Crews will be constructing and installing an elevated walkway to provide a safer access.

Water Treatment Superintendent Kenny Clause updated the Board on the THM reduction project. Foam is being installed on the Administration Building roof. There has been a problem with the concrete on the south side of the High Service Building, the supplier was made aware and is doing testing. He also commented that DNR's testing of the TTHM samples for the fourth quarter 2017 have dropped below the requirements bringing us back into compliance with DNR, but we won't officially know until March.

Electric Distribution Director Jeff Bergstrom stated Terracon performed the soil boring for the 161 kV emergency tie this week. The Miami #1 tap changer was repaired. Contract tree trimmers will begin moving equipment in to start next week on the north end of the 161kV line.

Electric Production Director Carl Crawford informed the Board the results have been received from DNR's inspection of the Power Plant to ensure compliance with the Part 70 Operating Permit. All annual reports have been submitted. The Hurst boiler has been shut down since the weather has become warmer. The MoPEP bill was discussed. General Manager Kyle Gibbs elaborated on the effects of not being able to run when requested due to the Panhandle Pipeline curtailing natural gas.

Underground Facilities Director Grant Piper stated the 2017 Cured-In-Place-Pipe (CIPP) Project was completed on January 29th, and he expects the final test results to be delivered Friday, February 2nd. The specs for the 2018 CIPP Project are complete and bids will be put together and sent in the next few weeks.

Administrative Services Director Ken Gieringer clarified question about the Natural Gas and Internet Departments on the Financial Audit Report. An update & pictures were provided on the new Warehouse Building.

Human Resources Manager Megan Baldrige is working on the Annual Wage & Benefit Review and Annual Performance Appraisals.

General Manager Kyle Gibbs was given approval to distribute the Annual Report to the Mayor and City Officials. He then went on to further discuss the natural gas curtailment and the difficulties caused by not being able to start Unit #6 when it was dispatched by the Southwest Power Pool in January. General Manager Gibbs also discussed pending legislation affecting MMU from the Legislative Committee meeting held on, February 13th, which was mainly about prevailing wage and small cell antenna attachments to utility poles.

2/15/2018

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On a motion by Mr. Mills, seconded by Mr. Fricke, accounts payable were approved and warrants ordered issued from the following funds:

WATER OPERATING FUND	\$161,439.96
ELECTRIC OPERATING FUND	\$ 1,242,810.88
SEWER REVENUE FUND	\$ 158,263.01
INTERNET OPERATING FUND	\$ 51,133.12
NATURAL GAS OPERATING FUND	\$ 2,627.60
ELECTRIC CONSUMER DEPOSIT FUND	\$ 18,175.00
WATER SEGREGATED	\$ 177,899.99
Total	\$ 1,812,349.56

The next Regular Board meeting will be Thursday March 1st, 2018.

On a motion by Mr. Mills seconded by Mr. Fricke, the Board voted unanimously to adjourn the regular meeting at 9:37 a.m.

BOARD OF PUBLIC WORKS
/s/ Spencer Fricke, Secretary