

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

February 1, 2018

The Board of Public Works convened in regular session at 8:30 a.m. at the Marshall Municipal Utilities Business Office. Board members present were Ken Bryant, President; Steve Mills, Vice President; Spencer Fricke, Secretary and Wick Jacobi, Member. Also present were Retiring Board Member Chuck Hird City Mayor Mark Gooden, City Administrator Dave Haugland, and Councilman Dewey Hendrix.

The agenda was approved on a motion by Mr. Mills, seconded by Mr. Fricke. General Manager Kyle Gibbs reviewed the safety briefing. The minutes of the previous meetings were approved as printed on a motion by Mr. Mills, seconded by Mr. Fricke.

In business from the audience, Mayor Mark Gooden presented retiring Board Member Chuck Hird with a plaque commemorating his 23+ years of service to the Board, MMU and City.

Electric Distribution Director Jeff Bergstrom presented the Board opened soil boring bids for the 161kV emergency transmission line. One no-bid and two lump sum amounts were received. The two lump sum bid amounts were:

#04-18-ED Geo Tech Services for Emergency 161kV tie	Lump Sum Amount	Soil bore test done same time	Soil bore test done after
Crockett Engineering Consultants 1000 W. Nifong Blvd, Bldg 1 Columbia, MO 65203 573-447-0292; Eric Lidholm	\$7,500	\$1,600	\$2,500
Terracon 13910 West 96 th Terrace Lenexa, KS 66215 913-492-7777; Kevin Friedrichs	\$12,900	\$1,500	\$2,000

After discussing the bid amounts and each companies experience and work history with the engineering firm Lutz, Daily and Brain, Director Bergstrom concurs with their letter of recommendation to accept the bid from Terracon Consultants of Lenexa Ks, in the amount of \$12,900. On a motion made by Mr. Fricke, seconded by Mr. Mills, the Board approved accepting the 161kV emergency tie soil boring bid from Terracon Consultants of Lenexa Ks in the amount of \$12,900.

Director Bergstrom provided an update of the 161kV emergency tie project. He is working with the Corp of Engineers and DNR on a Storm Water Pollution Plan. He has received the construction agreement from Central Missouri Electric Co-op and a good faith estimate of \$100,000. The surveying of the line is complete.

Underground Facilities Director Grant Piper stated the 2017 Cured-In-Place-Pipe (CIPP) Project was completed on January 29th, and he expects the final test results to be delivered Friday, February 2nd. The specs for the 2018 CIPP Project are complete and bids will be put together and sent in the next few weeks.

Electric Production Director Carl Crawford informed the Board that he had a call from Lundell Enterprises stating the previous potential buyer for the pelletizing equipment is still interested. DNR conducted an inspection of the Power Plant to ensure compliance with the Part 70 Operating Permit; everything seemed in order. He is working on the Missouri Emergency Response Commission Department of Public Safety Report. The Recycle Center is working on separating plastics by type to utilize better market pricing.

Water Treatment Superintendent Kenny Clause updated the Board on the THM reduction project. Footings for the new high service room are being poured, and brick work on the administration building has started. At the project meeting held January 31st, River City plans to be at the substantially complete point by mid-May.

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Wastewater Treatment Superintendent Nolan Townsend stated there was an issue with a pump in the sludge holding basin. A fiberglass pipe broke; repairs have been made, we just have to see how it holds.

In Administrative Services Director Gieringer’s absence, General Manager Kyle Gibbs asked if the Board had any questions about the Financial Audit Report. Mr. Bryant inquired why the internet and natural gas departments weren’t listed as separate departments. General Manager Gibbs explained they are subsidiary of the Electric Department.

Human Resources Manager Megan Baldrige presented the 2017 Incident Review. She said the leading cause of all injuries and the leading cause of sprains & strains were fall/slip/trip incidents. Ms. Baldrige then went on to discuss the experience modification rating (EMR) give by the worker’s compensation insurer. It will increase from 1.28 to 1.60 on the April 1st renewal.

General Manager Gibbs asked if the Board had any additional questions about the 2016/17 Annual Report that was distributed. The Board decided to table its approval to give them additional time to review. General Manager Gibbs updated them on the confidential paper shredder. The bids exceeded the amount he was willing to spend; but he will continue to look for more opportunities to purchase one. General Manager Gibbs then updated the Board on the MoPEP work group meeting he attended January 25th.

On a motion by Mr. Mills, seconded by Mr. Fricke, accounts payable were approved and warrants ordered issued from the following funds:

WATER OPERATING FUND	\$148,112.50
ELECTRIC OPERATING FUND	\$ 260,613.01
SEWER REVENUE FUND	\$ 44,437.29
INTERNET OPERATING FUND	\$ 26,392.49
NATURAL GAS OPERATING FUND	\$ 461.26
ELECTRIC CONSUMER DEPOSIT FUND	\$ 18,350.00
Total	\$ 498,366.55

The next Regular Board meeting will be Thursday February 15, 2018.

On a motion by Mr. Bryant, seconded by Mr. Mills, the Board adjourned the regular meeting at 9:42 a.m. to go into an executive session to discuss matters under Mo Rev. Stat. 610.021 concerning: personnel records or applications [13]

Roll call: Steve Mills yes
 Spencer Fricke yes
 Wick Jacobi yes
 Ken Bryant yes

BOARD OF PUBLIC WORKS
/s/ Spencer Fricke, Secretary