

**MARSHALL MUNICIPAL UTILITIES**

**75 East Morgan  
Marshall, MO 65340**

December 14, 2017

The Board of Public Works convened in regular session at 8:30 a.m. at the Marshall Municipal Utilities Business Office. Board members present were Chuck Hird, President; Ken Bryant, Vice President; Steve Mills, Secretary and Spencer Fricke, Member. Also present was Lane Conway.

The agenda was approved on a motion by Mr. Bryant, seconded by Mr. Mills. General Manager Kyle Gibbs reviewed the safety briefing.

In business from the audience, Lane Conway received a letter from MMU’s insurance company denying her claim that the disconnection/reconnection during the overhead to underground conversion had caused a surge that blew out the control panel on her refrigerator. She requested the Board reverse that decision and make whole her losses suffered. Mr. Hird thanked her for coming and said the Board would take her request under advisement and would let her know of their decision at a later date.

The minutes of the previous meetings were approved as printed on a motion by Mr. Mills, seconded by Mr. Bryant.

Electric Distribution Director Jeff Bergstrom presented bids received for Contract Tree Trimming. Two bids and one ‘no-bid’ were received. Bids came from Nelson Tree Service, Dayton OH and Poor Boy Tree Service, Fair Play, MO. The pricing is locked in for a term of three years.

| #03-18-ED Contract<br>Tree Trimming<br>Dec. 6, 2017 1:30pm  | Distribution<br>(all rates are per hour) |           |                 |           |               |           |                       |           | Transmission<br>(all rates are per hour) |           |                       |           |
|---|--|-----------|-----------------|-----------|---------------|-----------|-----------------------|-----------|--|-----------|-----------------------|-----------|
|   | General Foreman                          |           | Working Foreman |           | Journeyman    |           | Apprentice or Laborer |           | Timberland Operator                      |           | Apprentice or Laborer |           |
|   | Straight Time                            | Over Time | Straight Time   | Over Time | Straight Time | Over Time | Straight Time         | Over Time | Straight Time                            | Over Time | Straight Time         | Over Time |
| <b>Nelson Tree Service<br/>3300 Office Park Drive<br/>Dayton, OH 45439</b>                                    | \$68.69                                  | \$96.17   | \$56.33         | \$81.97   | \$53.03       | \$77.37   | \$46.09               | \$67.65   | \$56.33<br>(machinery not included)      | \$81.97   | \$46.09               | \$67.65   |
| <b>Poor Boy Tree Service<br/>Attn: Gary Fisher<br/>273 East 410<sup>th</sup> Road<br/>Fair Play, MO 65649</b> | \$43.19                                  | \$64.79   | \$56.87         | \$74.80   | \$35.86       | \$53.79   | \$30.86               | \$46.29   | \$101.66                                 | \$119.59  | \$30.86               | \$46.29   |
| <b>Davey Tree Expert Co<br/>1500 North Mantua St<br/>Kent, OH 44240</b>                                       | <b>“No Bid” letter received</b>          |           |                 |           |               |           |                       |           |  |           |                       |           |

Director Bergstrom recommended the low bid from Poor Boy Tree Service from Fair Play MO. On a motion made by Mr. Bryant, seconded by Mr. Fricke, the Board approved accepting the bid from Poor Boy Tree Service, Fair Play MO as presented.

Director Bergstrom then updated the Board on other projects. No Bids were received for surveying the second 161kV transmission line; it is being rebid. Bids for soil boring are being sought. RAM Utilities has completed the pole inspections. 2,768 were inspected; 12 were flagged as ‘priority’, 153 failed inspection and 61 need maintenance. .

Underground Facilities Director Grant Piper requested permission to purchase a new line locator. The current one is 15 years old and is inaccurate. This unit is needed as it is used on a daily basis for locating water and natural gas lines. On a motion made by Mr. Mills, seconded by Mr. Bryant, the Board approved the purchasing a new line locator using quotes.

Administrative Services Director Ken Gieringer requested to upgrade all electric meters based on the results of the initial pilot. On a motion made by Mr. Bryant, seconded by Mr. Mills, the Board approved allowing management to execute purchase orders with Landis Gyr and Fletcher Reinhardt that will

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complete the installation of AMI electric meters that started in April 2017, as a pilot program. All installation will be done using MMU personnel. Completion of this project is estimated at \$900,000.

Director Gieringer stated the MMU fleet has been audited and updated. The financial audit is complete; we should have results from the accounting firm next meeting.

Electric Production Director Carl Crawford stated the CO emissions test report on Unit #10 & #11 has been received from Hastings Engineering. Both units are in compliance; a copy of the test report and compliance status letter was submitted to DNR's Air Pollution Control Program. The asbestos exemption notification application and training records for the abatement workers have been submitted. The asbestos project notification & fees have been submitted. The Hurst boiler has been inspected and test fired, everything seems to be in good operating order. Crews continue to dismantle units #1 and #2.

Water Treatment Superintendent Kenny Clause updated the Board on the THM reduction project. Walls continue to be poured and the decking should be in place in the next few weeks that should support the roof pour and they have poured the administration building floor.

Human Resources Manager Megan Baldrige stated the employee benefits open enrollment is complete. She is working on the annual salary survey and is getting performance appraisal paperwork ready to provide to department directors.

General Manager Gibbs reported on the MPUA/MOPEP meetings he attended last week.

On a motion by Mr. Fricke, seconded by Mr. Bryant, accounts payable were approved and warrants ordered issued from the following funds:

|                                |                        |
|--------------------------------|------------------------|
| WATER OPERATING FUND           | \$ 474,674.22          |
| ELECTRIC OPERATING FUND        | \$ 1,151,538.39        |
| SEWER REVENUE FUND             | \$ 174,119.77          |
| INTERNET OPERATING FUND        | \$ 47,348.96           |
| NATURAL GAS OPERATING FUND     | \$ 2,365.97            |
| ELECTRIC CONSUMER DEPOSIT FUND | \$ 13,000.00           |
| <b>Total</b>                   | <b>\$ 1,863,047.31</b> |

The Board discussed the request of Mrs. Conway and will respond to her that they will be following the direction of the insurance company.

The next Regular Board meeting will be Thursday December 28, 2017.

On a motion by Mr. Fricke, seconded by Mr. Mills, the Board voted unanimously to adjourn the regular meeting at 9:32 a.m.

**BOARD OF PUBLIC WORKS**  
/s/ Steve Mills, Secretary